

**Broken Bow Park Board
Meeting Minutes
September 9, 2019**

The meeting of the Broken Bow Park Board was called to order September 9, 2019 in the Municipal Auditorium. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials was communicated in advance to the members of the Park Board. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Paul Holland called the meeting to order at 5:11 p.m. with the following Board Members present: Carlene Albin, Pam Schweitzer, Jeff Oeltjen, Ryan Vonderohe, and Paul Holland. Absent: Stephanie Evans. It was announced that the Open Meetings Act was posted on the stage of the Municipal Auditorium for public viewing.

Moved by Oeltjen, seconded by Vonderode, to approve the August 5, 2019 meeting minutes and August 19, 2019 special meeting minutes. The motion was passed unanimously.

The Board held a Public Forum to discuss the possibility of a restroom in the Square. Several people attended the forum and spoke both for and against a restroom in the Square.

Moved by Albin, seconded by Oeltjen, to approve the memorial policy. The policy gives the City a method to approve and place memorials in the best locations in the parks. It also lets the donor know the City's responsibilities for maintenance. The motion was approved unanimously.

The Lions Club Drinking Fountain, which has been donated for the City Square, was discussed. Paul stated that the drinking fountain is here. Darren said that it will be late fall before they will have a chance to get it installed. The placement of the drinking fountain was promised by the previous administration, but there is nothing in writing. The Board raised concerns about the drinking fountain meeting the aesthetics of the Square since that had been discussed in the restroom forum. This item will be discussed at the next regular meeting.

Carlen Albin told the Board that she had a member of her board for the All-Inclusive Playground suggest that the all-inclusive playground be at Melham Park and the equipment from Melham Park be moved to Indian Hills. She stated that the playground equipment would get more use at Melham Park. Moved by Schweitzer, seconded by Powers, to approve and recommend to the Council to move the All-Inclusive Playground to Melham Park and move the equipment from Melham Park to Indian Hills. The motion was approved unanimously.

Darren Marten addressed the Board about how they would like to see the Square decorated for Christmas. He said that some of the items are getting tattered and need to be replaced. He asked the Board to ask other people how they would like to see the Square decorated and bring the ideas to the next regular meeting.

Darren gave a park update. They are continuing to have mower issues. He addressed the Board about the picnic shelter. The shelter the Board approved has a 2' overhang so that means the inside will actually only be 30'. This will only leave room for six picnic tables. He got a quote from Mead Lumber for a bigger one, but it is higher than the one that the Board approved. City Council approved \$25,000 for the picnic shelter so the materials and concrete have to stay within that budgeted amount. The Board talked about different sizes and shapes. There will be a special meeting to vote on the new size, shape, and price when Darren gets a quote.

The meeting was adjourned at 7:19 p.m. There will be a Special Meeting called when Darren gets quotes for the picnic shelter. The next regular meeting will be on Monday, October 7, 2019 at 5:10 p.m. in the Municipal Auditorium.

Stephanie M. Wright, City Clerk