

**CITY OF BROKEN BOW  
PARK BOARD AGENDA  
May 6, 2019 @ 5:10 P.M.  
City Hall Council Chambers  
314 South 10<sup>th</sup> Avenue, Broken Bow, NE**

**A. Call to Order**

**B. Roll Call**

**C. Open Meeting Law:** A current copy of the Open Meetings Act is posted on the North wall in the rear of the Council Chambers and is available for review by all citizens in attendance.

**D. Consent Agenda**

- a. Approval of April 1, 2019 Minutes
- b. Park & Pool Financials

**E. New Business:**

- a. Election of Chairperson & Vice Chairperson
- b. Board Opening
- c. City Square Bathroom Discussion
- d. Park Update

**F. Adjournment**

***The next Park Board Meeting will be on June 3, 2019 @ 5:10 p.m.***

**Broken Bow Park Board  
Meeting Minutes  
April 1<sup>st</sup>, 2019**

The meeting of the Broken Bow Park Board was called to order April 1<sup>st</sup>, 2019 in the Council Chambers. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials was communicated in advance to the members of the Park Board. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

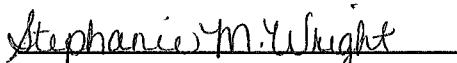
Lindsay Divan called the meeting to order at 5:10 p.m. with the following Board Members present: Carlene Albin, Lindsay Divan, Pam Schweitzer, and Paul Holland. Absent: Ryan Vonderohe, Jeff Oeltjen, and Stephanie Evans. It was announced that the Open Meetings Act was posted on the north wall of the conference room for public viewing.

Moved by Albin, seconded by Schweitzer, to approve the March 4<sup>th</sup>, 2019 meeting minutes. The motion was passed unanimously.

The Board opening was discussed. Moved by Holland, seconded by Schweitzer, to recommend Cecil Burt, to fill the open position on the Park Board. The motion was approved unanimously.

Darren gave a park update. Randy Schmidt is back after his surgery, but he has weight restrictions. They are opening the bathrooms for the season. They cut down one tree in the square. They will start filling the pool in a couple weeks. The slide at the pool will be painted in the next couple weeks. Laurie is hiring lifeguards. They are working on a drainage issue at the RV Park. The new picnic tables are put together and will be put out at Tomahawk Park. Randy Schweitzer is working on the SDS sheets.

The meeting was adjourned at 5:49 p.m. The next regular meeting will be on Monday, May 6, 2019 at 5:10 p.m. in the Council Chambers.

  
Stephanie M. Wright, City Clerk

# City of Broken Bow

| Account                  | Account Name                  | Fiscal Year 18 - 19 |                     |                | Budget             |                     |                     | Fiscal Year 17 - 18 |                     |
|--------------------------|-------------------------------|---------------------|---------------------|----------------|--------------------|---------------------|---------------------|---------------------|---------------------|
|                          |                               | Current             | Year To Date        | %Used          | Current            | Total               | Remaining           | Year To Date        | Total               |
| <b>Revenue</b>           |                               |                     |                     |                |                    |                     |                     |                     |                     |
| <b>Park</b>              |                               |                     |                     |                |                    |                     |                     |                     |                     |
| 09-2408.00               | Miscellaneous Income          | 0.00                | 0.00                | 0.00 %         | 0.00               | 0.00                | 0.00                | 51.60               | 51.60               |
| 09-2425.00               | Park Rental Fees              | 0.00                | 0.00                | 0.00 %         | 0.00               | 0.00                | 0.00                | 30.00               | 180.00              |
| 09-2426.00               | Tennis Center Fees            | 0.00                | 0.00                | 0.00 %         | 0.00               | 0.00                | 0.00                | 0.00                | 0.00                |
| 09-2426.10               | RV Park Rental Fees           | 0.00                | 14,389.94           | 65.41 %        | 1,833.00           | 22,000.00           | 7,610.06            | 7,672.90            | 25,904.49           |
| 09-2426.20               | RV Park Rental Sales Tax      | 0.00                | (1,245.21)          | 0.00 %         | 0.00               | 0.00                | 1,245.21            | (1,377.53)          | (101.35)            |
| 09-2426.30               | RV Park Lodging Tax           | 0.00                | (543.63)            | 0.00 %         | 0.00               | 0.00                | 543.63              | (644.49)            | (97.26)             |
| <b>TOTAL Revenue</b>     |                               | <b>0.00</b>         | <b>12,601.10</b>    | <b>57.28 %</b> | <b>1,833.00</b>    | <b>22,000.00</b>    | <b>9,398.90</b>     | <b>5,732.48</b>     | <b>25,937.48</b>    |
| <b>Expense</b>           |                               |                     |                     |                |                    |                     |                     |                     |                     |
| <b>Park</b>              |                               |                     |                     |                |                    |                     |                     |                     |                     |
| 09-3101.00               | Salaries                      | 9,068.80            | 76,934.88           | 49.48 %        | 12,958.00          | 155,500.00          | 78,565.12           | 85,018.65           | 181,230.40          |
| 09-3102.00               | FICA/Medicare                 | 682.76              | 5,777.72            | 48.55 %        | 992.00             | 11,900.00           | 6,122.28            | 6,348.10            | 13,584.49           |
| 09-3103.00               | Pension                       | 498.80              | 4,130.83            | 53.51 %        | 643.00             | 7,720.00            | 3,589.17            | 4,652.20            | 9,530.65            |
| 09-3104.00               | Health Insurance              | 1,995.33            | 13,345.54           | 31.38 %        | 3,544.00           | 42,525.00           | 29,179.46           | 16,083.69           | 26,040.26           |
| 09-3205.00               | Travel & Meeting Expense      | 0.00                | 88.40               | 44.20 %        | 17.00              | 200.00              | 111.60              | 80.00               | 80.00               |
| 09-3206.00               | Association Dues              | 0.00                | 0.00                | 0.00 %         | 8.00               | 100.00              | 100.00              | 0.00                | 460.00              |
| 09-3209.00               | Printing & Publication        | 0.00                | 0.00                | 0.00 %         | 42.00              | 500.00              | 500.00              | 874.00              | 1,106.00            |
| 09-3216.00               | Copier Maint/Expense          | 0.00                | 0.00                | 0.00 %         | 0.00               | 0.00                | 0.00                | 0.00                | 0.00                |
| 09-3219.00               | Trash Removal                 | 49.30               | 345.10              | 57.52 %        | 50.00              | 600.00              | 254.90              | 353.10              | 599.60              |
| 09-3220.00               | Utilities                     | 2,512.03            | 16,068.02           | 53.56 %        | 2,500.00           | 30,000.00           | 13,931.98           | 13,778.08           | 25,326.40           |
| 09-3221.00               | Telephone/Internet            | 114.97              | 801.55              | 47.15 %        | 142.00             | 1,700.00            | 898.45              | 751.28              | 1,324.37            |
| 09-3222.00               | Miscellaneous Expense         | 0.00                | 0.00                | 0.00 %         | 17.00              | 200.00              | 200.00              | 0.00                | 0.00                |
| 09-3223.00               | Supplies & Postage            | 0.00                | 78.06               | 10.41 %        | 62.00              | 750.00              | 671.94              | 105.46              | 339.49              |
| 09-3225.00               | Gas and Oil                   | 155.61              | 3,521.66            | 41.43 %        | 708.00             | 8,500.00            | 4,978.34            | 2,942.44            | 8,867.08            |
| 09-3310.00               | Maint/Repair Equipment        | 90.00               | 4,279.14            | 42.79 %        | 833.00             | 10,000.00           | 5,720.86            | 3,714.33            | 9,267.08            |
| 09-3311.00               | Maintenance & Repair Bldg     | 1,858.95            | 2,385.56            | 39.76 %        | 500.00             | 6,000.00            | 3,614.44            | 8,286.94            | 5,941.52            |
| 09-3339.00               | Maintenance/Repair Grounds    | 1,683.33            | 8,130.48            | 18.07 %        | 3,750.00           | 45,000.00           | 36,869.52           | 16,167.43           | 39,515.54           |
| 09-3351.00               | Equipment Rental              | 0.00                | 0.00                | 0.00 %         | 25.00              | 300.00              | 300.00              | 50.00               | 50.00               |
| 09-3352.00               | Tools/Shop Equipment          | 0.00                | 13.39               | 1.03 %         | 108.00             | 1,300.00            | 1,286.61            | 808.10              | 830.08              |
| 09-3353.00               | Trees & Shrubs                | 0.00                | 150.95              | 4.31 %         | 292.00             | 3,500.00            | 3,349.05            | 3,069.00            | 677.50              |
| 09-3410.00               | Equipment Purchases           | 216.51              | 4,115.19            | 9.46 %         | 3,625.00           | 43,500.00           | 39,384.81           | 17,644.95           | 28,416.18           |
| 09-3410.01               | Safety Equipment              | 0.00                | 0.00                | 0.00 %         | 75.00              | 900.00              | 900.00              | 422.16              | 574.68              |
| 09-3420.00               | Sinking Fund/Future Purchases | 0.00                | 0.00                | 0.00 %         | 0.00               | 0.00                | 0.00                | 0.00                | 0.00                |
| 09-3427.00               | Underground Sprinklers        | 0.00                | 620.92              | 12.42 %        | 417.00             | 5,000.00            | 4,379.08            | 0.00                | 11,930.90           |
| 09-3428.00               | Playground Equipment          | 0.00                | 15,000.00           | 37.50 %        | 3,333.00           | 40,000.00           | 25,000.00           | 0.00                | 0.00                |
| 09-3429.00               | Melham Playground Equipment   | 0.00                | 0.00                | 0.00 %         | 0.00               | 0.00                | 0.00                | 0.00                | 0.00                |
| 09-3430.00               | Melham Lake                   | 0.00                | 0.00                | 0.00 %         | 167.00             | 2,000.00            | 2,000.00            | 194.96              | 194.96              |
| <b>TOTAL Expense</b>     |                               | <b>18,926.39</b>    | <b>155,787.39</b>   | <b>37.30 %</b> | <b>34,808.00</b>   | <b>417,695.00</b>   | <b>261,907.61</b>   | <b>181,344.87</b>   | <b>365,887.18</b>   |
| <b>PROFIT / (LOSS) :</b> |                               | <b>(18,926.39)</b>  | <b>(143,186.29)</b> |                | <b>(32,975.00)</b> | <b>(395,695.00)</b> | <b>(252,508.71)</b> | <b>(175,612.39)</b> | <b>(339,949.70)</b> |

# City of Broken Bow

| Account                  | Account Name                  | Fiscal Year 18 - 19 |                    |                | Budget             |                     |                     | Fiscal Year 17 - 18 |                     |
|--------------------------|-------------------------------|---------------------|--------------------|----------------|--------------------|---------------------|---------------------|---------------------|---------------------|
|                          |                               | Current             | Year To Date       | %Used          | Current            | Total               | Remaining           | Year To Date        | Total               |
| <b>Revenue</b>           |                               |                     |                    |                |                    |                     |                     |                     |                     |
| Swimming Pool            |                               |                     |                    |                |                    |                     |                     |                     |                     |
| 10-2427.00               | Admissions                    | 0.00                | (2,268.91)         | -8.73 %        | 2,167.00           | 26,000.00           | 28,268.91           | (2,161.71)          | 30,251.29           |
| 10-2428.00               | Concessions                   | 0.00                | (141.35)           | -17.67 %       | 67.00              | 800.00              | 941.35              | (171.15)            | 1,848.07            |
| 10-2429.00               | Red Cross Lessons             | 0.00                | 0.00               | 0.00 %         | 375.00             | 4,500.00            | 4,500.00            | 2,125.00            | 6,245.00            |
| <b>TOTAL Revenue</b>     |                               | <b>0.00</b>         | <b>(2,410.26)</b>  | <b>-7.70 %</b> | <b>2,609.00</b>    | <b>31,300.00</b>    | <b>33,710.26</b>    | <b>(207.86)</b>     | <b>38,344.36</b>    |
| <b>Expense</b>           |                               |                     |                    |                |                    |                     |                     |                     |                     |
| Swimming Pool            |                               |                     |                    |                |                    |                     |                     |                     |                     |
| 10-3101.00               | Salaries                      | 263.50              | 263.50             | 0.39 %         | 5,583.00           | 67,000.00           | 66,736.50           | 0.00                | 58,621.57           |
| 10-3102.00               | FICA/Medicare                 | 20.16               | 20.16              | 0.39 %         | 427.00             | 5,125.00            | 5,104.84            | 0.00                | 4,484.54            |
| 10-3103.00               | Pension                       | 0.00                | 0.00               | 0.00 %         | 0.00               | 0.00                | 0.00                | 0.00                | 0.00                |
| 10-3104.00               | Health Insurance              | 0.00                | 0.00               | 0.00 %         | 0.00               | 0.00                | 0.00                | 0.00                | 0.00                |
| 10-3205.00               | Travel & Meeting Expense      | 75.40               | 75.40              | 30.16 %        | 21.00              | 250.00              | 174.60              | 0.00                | 0.00                |
| 10-3206.00               | Association Dues              | 0.00                | 40.00              | 40.00 %        | 8.00               | 100.00              | 60.00               | 40.00               | 80.00               |
| 10-3206.10               | Credit Card/POS Service Fees  | 0.00                | 0.57               | 0.03 %         | 150.00             | 1,800.00            | 1,799.43            | 0.00                | 1,710.46            |
| 10-3209.00               | Printing & Publication        | 0.00                | 0.00               | 0.00 %         | 62.00              | 750.00              | 750.00              | 875.00              | 2,080.81            |
| 10-3216.00               | Copier Maint/Expense          | 0.00                | 0.00               | 0.00 %         | 0.00               | 0.00                | 0.00                | 0.00                | 0.00                |
| 10-3219.00               | Trash Removal                 | 0.00                | 0.00               | 0.00 %         | 0.00               | 0.00                | 0.00                | 0.00                | 0.00                |
| 10-3220.00               | Utilities                     | 72.63               | 1,259.91           | 9.33 %         | 1,125.00           | 13,500.00           | 12,240.09           | 1,715.02            | 11,948.87           |
| 10-3221.00               | Telephone/Internet            | 80.03               | 462.31             | 46.23 %        | 83.00              | 1,000.00            | 537.69              | 483.06              | 1,509.80            |
| 10-3222.00               | Miscellaneous Expense         | 0.00                | 0.00               | 0.00 %         | 0.00               | 0.00                | 0.00                | 0.00                | 0.00                |
| 10-3223.00               | Supplies & Postage            | 0.00                | 75.01              | 2.50 %         | 250.00             | 3,000.00            | 2,924.99            | 0.00                | 2,278.84            |
| 10-3310.00               | Maint/Repair Equipment        | 0.00                | 0.00               | 0.00 %         | 0.00               | 0.00                | 0.00                | 0.00                | 14,512.15           |
| 10-3311.00               | Maintenance & Repair Bldg     | 16,611.00           | 20,301.06          | 36.91 %        | 4,583.00           | 55,000.00           | 34,698.94           | 255.46              | 22,791.77           |
| 10-3339.00               | Maintenance/Repair Grounds    | 9.61                | 899.82             | 10.00 %        | 750.00             | 9,000.00            | 8,100.18            | 8,336.63            | 5,409.93            |
| 10-3343.00               | Consulting Fees               | 0.00                | 0.00               | 0.00 %         | 0.00               | 0.00                | 0.00                | 0.00                | 0.00                |
| 10-3356.00               | General Main/Repair           | 0.00                | 0.00               | 0.00 %         | 0.00               | 0.00                | 0.00                | 0.00                | 0.00                |
| 10-3357.00               | Maintenance/Repair Pool       | 0.00                | 0.00               | 0.00 %         | 0.00               | 0.00                | 0.00                | 0.00                | 0.00                |
| 10-3358.00               | Maintenance/Repair Diving Brd | 0.00                | 0.00               | 0.00 %         | 0.00               | 0.00                | 0.00                | 0.00                | 0.00                |
| 10-3359.00               | Red Cross Training            | 57.00               | 417.00             | 13.90 %        | 250.00             | 3,000.00            | 2,583.00            | 300.00              | 1,749.52            |
| 10-3410.00               | Equipment Purchases           | 0.00                | 0.00               | 0.00 %         | 333.00             | 4,000.00            | 4,000.00            | 2,862.50            | 7,976.39            |
| 10-3420.00               | Sinking Fund/Future Purchases | 0.00                | 0.00               | 0.00 %         | 0.00               | 0.00                | 0.00                | 0.00                | 0.00                |
| 10-3431.00               | Pool & Bldg Renovations       | 0.00                | 0.00               | 0.00 %         | 0.00               | 0.00                | 0.00                | 0.00                | 0.00                |
| 10-3432.00               | Pool Chemicals                | 0.00                | 0.00               | 0.00 %         | 1,167.00           | 14,000.00           | 14,000.00           | 0.00                | 14,908.67           |
| <b>TOTAL Expense</b>     |                               | <b>17,189.33</b>    | <b>23,814.74</b>   | <b>13.41 %</b> | <b>14,792.00</b>   | <b>177,525.00</b>   | <b>153,710.26</b>   | <b>14,867.67</b>    | <b>150,063.32</b>   |
| <b>PROFIT / (LOSS) :</b> |                               | <b>(17,189.33)</b>  | <b>(26,225.00)</b> |                | <b>(12,183.00)</b> | <b>(146,225.00)</b> | <b>(120,000.00)</b> | <b>(15,075.53)</b>  | <b>(111,718.96)</b> |



### Application for Appointment

The purpose of this form is to obtain general information for use in the nomination and confirmation process for appointments by the Mayor and to assist the Mayor in making inquiries concerning the qualifications of applicants for appointment. If you have recently prepared a biography or resume, please attach it to this form.

Please complete this form and return it to: City Clerk, PO Box 504, Broken Bow, NE 68822. Fax (308) 872-6885

Name: Douglas A DAAKE Jr

Home Address: 442 N 12<sup>th</sup> St

Home Telephone: (308) 870-0023

Email Address (Optional): huskerfan64@hotmail.com

Employer: Costar County Communication

Business Telephone: (308) 872-6418

Are you a qualified elector of Broken Bow? yes

Why do you want to serve on this board?

Opportunity to give something back to the community that has been very good to me

Do you have any conflict of interests in serving on this board? (if yes, please explain)  
 Yes  No

Please mark the Boards and Commissions you are interested in serving on:

- City Council     Park Board     Planning Commission
- Library Board     Board of Adjustment     Housing Authority
- Board of Public Works     Community Redevelopment Association (CRA)

# BROKEN BOW

N E B R A S K A

Rooted. But Not Standing Still.

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Please complete this form and return it to: City Clerk, PO Box 504, Broken Bow, NE 68822. Fax (308) 872-6885

Name: Cecil Burt

Home Address: 534 S. 6 Ave Broken Bow NE 68822

Home Telephone: 308 872 6544

Email Address (Optional): \_\_\_\_\_

Employer: Self

Business Telephone: 308 872 6544

Are you a qualified elector of Broken Bow? yes

Why do you want to serve on this board?

Have been Mayor for eight years I helped with many improvement would like see more

Do you have any conflict of interests in serving on this board? (if yes, please explain)

Yes  No

Please mark the Boards and Commissions you are interested in serving on:

City Council  Park Board  Planning Commission

Library Board  Board of Adjustment  Housing Authority

Board of Public Works  Community Redevelopment Association (CRA)

**BROKEN BOW**

N E B R A S K A

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Please complete this form and return it to: City Clerk, PO Box 504, Broken Bow, NE 68822. Fax (308) 872-6885

Name: Shannon Pamplun

Home Address: 625 North 5th Avenue, BB

Home Telephone: (308) 870-2487

Email Address (Optional): shmyers97@gmail.com

Employer: Stay at home mom

Business Telephone: —

Are you a qualified elector of Broken Bow? yes

Why do you want to serve on this board?

To help make decisions from a mothers perspective.  
Also to become a more involved citizen.

Do you have any conflict of interests in serving on this board? (if yes, please explain)

Yes  No

Please mark the Boards and Commissions you are interested in serving on:

City Council     Park Board     Planning Commission

Library Board     Board of Adjustment     Housing Authority

Board of Public Works     Community Redevelopment Association (CRA)