

**CITY OF BROKEN BOW
PARK BOARD AGENDA
March 5th, 2018 @ 5:10 P.M.
City Hall Council Chambers
314 South 10th Avenue, Broken Bow, NE**

A. Call to Order

B. Roll Call

C. Open Meeting Law: A current copy of the Open Meetings Act is posted on the North wall in the rear of the Council Chambers and is available for review by all citizens in attendance.

D. Consent Agenda

- a. Approval of February 5th, 2017 Minutes
- b. Park Financials

E. New Business:

- a. Park Update
- b. 1-3-5 Year Planning

F. Adjournment

The next Park Board Meeting will be on April 2nd, 2018 @ 5:10 p.m.

**Broken Bow Park Board
Meeting Minutes
February 5th, 2018**

The meeting of the Broken Bow Park Board was called to order February 5th, 2018 in the Council Chambers. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials was communicated in advance to the members of the Park Board. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Lindsay Divan called the meeting to order at 5:11 p.m. with the following Board Members present: Lindsay Divan, Carlene Albin, Paul Holland, Sandy Bates, and Stephanie Evans. Absent: Jeff Oeltjen. It was announced that the Open Meetings Act was posted on the north wall of the conference room for public viewing.

Moved by Albin, seconded by Evans, to approve the minutes from the January 8th, 2017 meeting. Roll call vote: Ayes: Bates, Evans, Albin, Province, Holland, and Divan. Nays: None. Motion carried.

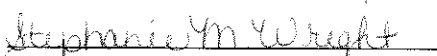
Moved by Holland, seconded by Evans, to recommend the appointment of Ryan Vonderohe to fill the vacancy on the Park Board. Roll call vote: Ayes: Bates, Evans, Albin, Province, Holland, and Divan. Nays: None. Motion carried

The Indian Hills playground equipment was discussed. The Board still likes the equipment that was chosen last year. The bid was approximately \$200 more than the bid from last spring. The equipment will be brought before the City Council for approval.

The date of March 12th at 5:10 p.m. was the date set for future planning for the parks.

Darren Marten gave a park update. They have been helping the Library with the move back to the building. He is starting to advertise for seasonal help and lifeguards. He has ordered the sand volleyball equipment, and the crew has been working on the bathrooms at Melham.

The meeting was adjourned at 5:41 p.m. The next regular meeting will be on Monday, March 5th, 2017 at 5:10 p.m. in the Council Chambers.


Stephanie M. Wright, City Clerk

City of Broken Bow

Account	Account Name	Fiscal Year 17 - 18			Budget			Fiscal Year 16 - 17	
		Current	Year To Date	%Used	Current	Total	Remaining	Year To Date	Total
Revenue									
Park									
09-2408.00	Miscellaneous Income	0.00	51.60	0.00 %	0.00	0.00	(51.60)	801.00	801.00
09-2425.00	Park Rental Fees	0.00	10.00	0.00 %	0.00	0.00	(10.00)	10.00	305.00
09-2426.00	Tennis Center Fees	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
09-2426.10	RV Park Rental Fees	0.00	6,002.30	33.35 %	1,500.00	18,000.00	11,997.70	7,604.25	28,386.23
09-2426.20	RV Park Rental Sales Tax	0.00	(1,494.47)	0.00 %	0.00	0.00	1,494.47	(1,078.46)	376.15
09-2426.30	RV Park Lodging Tax	0.00	(656.95)	0.00 %	0.00	0.00	656.95	(573.16)	73.11
TOTAL Revenue		0.00	3,912.48	21.74 %	1,500.00	18,000.00	14,087.52	6,763.63	29,941.49

Expense									
Park									
09-3101.00	Salaries	11,253.38	62,537.85	32.57 %	16,000.00	192,000.00	129,462.15	51,293.93	128,957.96
09-3102.00	FICA/Medicare	834.18	4,681.74	31.85 %	1,225.00	14,700.00	10,018.26	3,861.02	9,712.43
09-3103.00	Pension	618.93	3,415.76	33.16 %	858.00	10,300.00	6,884.24	2,774.29	6,906.00
09-3104.00	Health Insurance	2,297.67	11,488.35	40.69 %	2,353.00	28,235.00	16,746.65	4,114.22	16,539.46
09-3205.00	Travel & Meeting Expense	0.00	80.00	40.00 %	17.00	200.00	120.00	0.00	90.00
09-3206.00	Association Dues	0.00	0.00	0.00 %	8.00	100.00	100.00	0.00	45.00
09-3209.00	Printing & Publication	0.00	0.00	0.00 %	8.00	100.00	100.00	0.00	0.00
09-3216.00	Copier Maint/Expense	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
09-3219.00	Trash Removal	49.30	254.50	42.42 %	50.00	600.00	345.50	295.80	651.60
09-3220.00	Utilities	2,282.44	9,496.64	31.66 %	2,500.00	30,000.00	20,503.36	12,129.07	27,353.25
09-3221.00	Telephone/Internet	107.56	536.16	31.54 %	142.00	1,700.00	1,163.84	333.70	1,055.58
09-3222.00	Miscellaneous Expense	0.00	0.00	0.00 %	17.00	200.00	200.00	86.52	141.52
09-3223.00	Supplies & Postage	51.46	105.46	14.06 %	62.00	750.00	644.54	664.96	1,007.76
09-3225.00	Gas and Oil	491.02	2,298.76	27.04 %	708.00	8,500.00	6,201.24	1,250.71	4,542.49
09-3310.00	Maint/Repair Equipment	416.53	1,935.60	32.26 %	500.00	6,000.00	4,064.40	2,074.48	4,858.69
09-3311.00	Maintenance & Repair Bldg	215.64	4,856.02	80.93 %	500.00	6,000.00	1,143.98	1,055.66	4,768.52
09-3339.00	Maintenance/Repair Grounds	4,552.30	13,363.15	44.54 %	2,500.00	30,000.00	16,636.85	4,392.80	19,322.36
09-3351.00	Equipment Rental	0.00	50.00	16.67 %	25.00	300.00	250.00	0.00	300.00
09-3352.00	Tools/Shop Equipment	0.00	328.14	43.75 %	62.00	750.00	421.86	770.35	770.35
09-3353.00	Trees & Shrubs	0.00	3,069.00	306.90 %	83.00	1,000.00	(2,069.00)	0.00	113.40
09-3410.00	Equipment Purchases	216.51	15,391.77	35.38 %	3,625.00	43,500.00	28,108.23	31,624.16	32,716.53
09-3410.01	Safety Equipment	0.00	199.96	22.22 %	75.00	900.00	700.04	384.00	430.11
09-3420.00	Sinking Fund/Future Purchases	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
09-3427.00	Underground Sprinklers	0.00	0.00	0.00 %	417.00	5,000.00	5,000.00	560.00	4,125.38
09-3428.00	Playground Equipment	0.00	0.00	0.00 %	3,333.00	40,000.00	40,000.00	25,000.00	25,000.00
09-3429.00	Melham Playground Equipment	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
09-3430.00	Melham Lake	194.96	194.96	9.75 %	167.00	2,000.00	1,805.04	1,328.67	1,874.67
TOTAL Expense		23,581.88	134,283.82	31.76 %	35,235.00	422,835.00	288,551.18	143,994.34	291,283.06

PROFIT / (LOSS) :	(23,581.88)	(130,371.34)	(33,735.00)	(404,835.00)	(274,463.66)	(137,230.71)	(261,341.57)
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City of Broken Bow

Account	Account Name	Fiscal Year 17 - 18			Budget			Fiscal Year 16 - 17	
		Current	Year To Date	%Used	Current	Total	Remaining	Year To Date	Total
Revenue									
Swimming Pool									
10-2427.00	Admissions	0.00	(2,161.71)	-8.31 %	2,167.00	26,000.00	28,161.71	(1,389.75)	27,538.83
10-2428.00	Concessions	0.00	(171.15)	-21.39 %	67.00	800.00	971.15	0.00	2,838.49
10-2429.00	Red Cross Lessons	0.00	0.00	0.00 %	375.00	4,500.00	4,500.00	0.00	5,350.00
TOTAL Revenue		0.00	(2,332.86)	-7.45 %	2,609.00	31,300.00	33,632.86	(1,389.75)	35,727.32
Expense									
Swimming Pool									
10-3101.00	Salaries	0.00	0.00	0.00 %	5,583.00	67,000.00	67,000.00	116.00	71,005.50
10-3102.00	FICA/Medicare	0.00	0.00	0.00 %	427.00	5,125.00	5,125.00	8.87	5,431.99
10-3103.00	Pension	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3104.00	Health Insurance	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3205.00	Travel & Meeting Expense	0.00	0.00	0.00 %	21.00	250.00	250.00	0.00	229.80
10-3206.00	Association Dues	40.00	40.00	40.00 %	8.00	100.00	60.00	40.00	40.00
10-3206.10	Credit Card/POS Service Fees	0.00	0.00	0.00 %	150.00	1,800.00	1,800.00	0.00	1,629.04
10-3209.00	Printing & Publication	0.00	0.00	0.00 %	46.00	550.00	550.00	0.00	862.50
10-3216.00	Copier Maint/Expense	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3219.00	Trash Removal	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3220.00	Utilities	189.29	1,208.49	8.95 %	1,125.00	13,500.00	12,291.51	1,329.75	13,545.75
10-3221.00	Telephone/Internet	59.44	364.18	36.42 %	83.00	1,000.00	635.82	274.48	1,102.48
10-3222.00	Miscellaneous Expense	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3223.00	Supplies & Postage	0.00	0.00	0.00 %	250.00	3,000.00	3,000.00	459.33	3,893.24
10-3310.00	Maint/Repair Equipment	0.00	0.00	0.00 %	0.00	0.00	0.00	992.31	0.00
10-3311.00	Maintenance & Repair Bldg	0.00	223.58	0.75 %	2,500.00	30,000.00	29,776.42	0.00	0.00
10-3339.00	Maintenance/Repair Grounds	0.00	839.44	9.33 %	750.00	9,000.00	8,160.56	1,000.00	8,977.83
10-3343.00	Consulting Fees	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3356.00	General Main/Repair	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3357.00	Maintenance/Repair Pool	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3358.00	Maintenance/Repair Diving Brd	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3359.00	Red Cross Training	0.00	300.00	10.00 %	250.00	3,000.00	2,700.00	360.00	1,850.00
10-3410.00	Equipment Purchases	0.00	0.00	0.00 %	333.00	4,000.00	4,000.00	0.00	4,228.72
10-3420.00	Sinking Fund/Future Purchases	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3431.00	Pool & Bldg Renovations	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3432.00	Pool Chemicals	0.00	0.00	0.00 %	1,083.00	13,000.00	13,000.00	0.00	14,451.20
TOTAL Expense		288.73	2,975.69	1.97 %	12,609.00	151,325.00	148,349.31	4,580.74	127,248.05
PROFIT / (LOSS) :		(288.73)	(5,308.55)		(10,000.00)	(120,025.00)	(114,716.45)	(5,970.49)	(91,520.73)