

**CITY OF BROKEN BOW  
PARK BOARD AGENDA  
March 2, 2020 @ 5:10 P.M.  
City Hall Council Chambers  
314 South 10<sup>th</sup> Avenue, Broken Bow, NE**

**A. Call to Order**

**B. Roll Call**

**C. Open Meeting Law:** A current copy of the Open Meetings Act is posted on the North wall in the rear of the Council Chambers and is available for review by all citizens in attendance.

**D. Consent Agenda**

- a. Approval of February 3, 2020 Minutes
- b. Park & Pool Financials

**E. New Business:**

- a. Bathroom in the Square Location
- b. DYO Running Concession Stand
- c. Park Board Positions
- d. Sand Volleyball Court
- e. Park Update

**F. Adjournment**

**Broken Bow Park Board  
Meeting Minutes  
February 3, 2020**

The meeting of the Broken Bow Park Board was called to order February 3, 2020 in the North Main Floor Conference Room. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials were communicated in advance to the members of the Park Board. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Paul Holland called the meeting to order at 5:10 p.m. with the following Board Members present: Nikki Altig, Pam Schweitzer, Jeff Evans, Ryan Vonderohe, Jeff Oeltjen, and Paul Holland. Absent: Pat Powers. It was announced that the Open Meetings Act was posted.

Moved by Schweitzer, seconded by Evans, to approve the January 6, 2020 meeting minutes. The motion passed unanimously.

Moved by Oeltjen, seconded by Altig, to approve putting the temporary bathroom that is already built in the Square. Voting Aye: Schweitzer, Vonderohe, Altig, Oeltjen, and Evans. Nay: Holland. Motion carried. This will go to the City Council for final approval.

Darren informed the Board that the Old Melham bathroom uses a septic system. They are going to work on hooking it to the sanitary sewer.

Darren discussed the sand volleyball courts at Melham. He has the equipment for one court. He has been approached about having two courts so that there could be tournaments. If there are two courts the location for the sand volleyball will have to change. This will be discussed further.

Moved by Vonderohe, seconded by Evans, to have two meetings from May - August. Voting Aye: Vonderohe, Altig, Oeltjen, Evans and Holland. Nay: Schweitzer. Motion carried.

Darren told the Board that they are working on the Men's bathroom at Tomahawk Park. The new employees are working on getting CDLs. They are doing maintenance on the vending machines from the pool. Advertising has begun for lifeguards, and Darren is going to start advertising for summer help soon.

Paul Holland attended the DYO meeting. DYO is looking at a program for scheduling of the fields for the ball season. They want to work on the backstops at Paul Brown and Tyke Arnold fields. They are also going to work on some of the dugouts at Paul Brown field. They would like the City to look at the drainage on the north side of the concession stand at Melham, a spigot for the softball field, and a new bathroom between Tyke Arnold Field and Paul Brown Field.

The meeting was adjourned at 5:53 p.m. The next regular meeting will be on Monday, March 2, 2020 at 5:10 p.m. in the Council Chambers.

Stephanie M. Wright  
Stephanie M. Wright, City Clerk

# City of Broken Bow

Account	Account Name	Fiscal Year 19 - 20			Budget			Fiscal Year 18 - 19	
		Current	Year To Date	%Used	Current	Total	Remaining	Year To Date	Total
<b>Revenue</b>									
Park									
09-2408.00	Miscellaneous Income	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
09-2425.00	Park Rental Fees	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	160.00
09-2426.00	Tennis Center Fees	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	10.00
09-2426.10	RV Park Rental Fees	2,278.16	12,077.40	52.51 %	1,917.00	23,000.00	10,922.60	12,151.96	35,329.01
09-2426.20	RV Park Rental Sales Tax	159.48	(1,487.74)	0.00 %	0.00	0.00	1,487.74	(1,401.87)	220.49
09-2426.30	RV Park Lodging Tax	(207.22)	(921.35)	0.00 %	0.00	0.00	921.35	(548.99)	(66.40)
<b>TOTAL Revenue</b>		<b>2,230.42</b>	<b>9,668.31</b>	<b>42.04 %</b>	<b>1,917.00</b>	<b>23,000.00</b>	<b>13,331.69</b>	<b>10,201.10</b>	<b>35,653.10</b>
<b>Expense</b>									
Park									
09-3101.00	Salaries	9,328.80	78,990.51	52.66 %	12,500.00	150,000.00	71,009.49	57,614.80	139,078.10
09-3102.00	FICA/Medicare	670.24	5,928.34	51.55 %	958.00	11,500.00	5,571.66	4,321.73	10,476.75
09-3103.00	Pension	170.68	3,417.86	45.88 %	621.00	7,450.00	4,032.14	3,068.20	6,878.36
09-3104.00	Health Insurance	4,353.55	10,872.91	32.22 %	2,812.00	33,750.00	22,877.09	9,354.89	20,129.62
09-3205.00	Travel & Meeting Expense	0.00	0.00	0.00 %	17.00	200.00	200.00	88.40	118.40
09-3206.00	Association Dues	0.00	0.00	0.00 %	8.00	100.00	100.00	0.00	0.00
09-3209.00	Printing & Publication	0.00	348.00	69.60 %	42.00	500.00	152.00	0.00	751.50
09-3216.00	Copier Maint/Expense	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
09-3219.00	Trash Removal	49.30	246.50	39.44 %	52.00	625.00	378.50	246.50	618.80
09-3220.00	Utilities	2,586.85	11,698.84	39.00 %	2,500.00	30,000.00	18,301.16	10,789.17	26,894.85
09-3221.00	Telephone/Internet	102.34	515.22	30.31 %	142.00	1,700.00	1,184.78	568.72	1,309.92
09-3222.00	Miscellaneous Expense	98.89	98.89	49.44 %	17.00	200.00	101.11	0.00	0.00
09-3223.00	Supplies & Postage	0.00	0.00	0.00 %	42.00	500.00	500.00	78.06	887.32
09-3225.00	Gas and Oil	345.79	2,156.40	25.37 %	708.00	8,500.00	6,343.60	2,556.50	10,367.36
09-3310.00	Maint/Repair Equipment	1,805.87	3,392.26	33.92 %	833.00	10,000.00	6,607.74	3,727.05	22,545.85
09-3311.00	Maintenance & Repair Bldg	369.56	1,058.20	17.64 %	500.00	6,000.00	4,941.80	436.61	4,375.84
09-3339.00	Maintenance/Repair Grounds	926.49	3,376.66	7.50 %	3,750.00	45,000.00	41,623.34	6,447.15	44,684.63
09-3351.00	Equipment Rental	0.00	0.00	0.00 %	25.00	300.00	300.00	0.00	0.00
09-3352.00	Tools/Shop Equipment	0.00	0.00	0.00 %	100.00	1,200.00	1,200.00	13.39	247.37
09-3353.00	Trees & Shrubs	0.00	0.00	0.00 %	167.00	2,000.00	2,000.00	150.95	1,665.05
09-3410.00	Equipment Purchases	216.51	15,391.77	54.97 %	2,333.00	28,000.00	12,608.23	3,682.17	24,606.96
09-3410.01	Safety Equipment	0.00	138.01	15.33 %	75.00	900.00	761.99	0.00	110.72
09-3420.00	Sinking Fund/Future Purchases	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
09-3427.00	Underground Sprinklers	0.00	0.00	0.00 %	417.00	5,000.00	5,000.00	620.92	4,697.44
09-3428.00	Playground Equipment	0.00	0.00	0.00 %	0.00	0.00	0.00	15,000.00	15,000.00
09-3429.00	Melham Playground Equipment	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
09-3430.00	Melham Lake	0.00	976.92	48.85 %	167.00	2,000.00	1,023.08	0.00	118.78
<b>TOTAL Expense</b>		<b>21,024.87</b>	<b>138,607.29</b>	<b>40.13 %</b>	<b>28,786.00</b>	<b>345,425.00</b>	<b>206,817.71</b>	<b>118,765.21</b>	<b>335,563.62</b>
<b>PROFIT / (LOSS) :</b>		<b>(18,794.45)</b>	<b>(128,938.98)</b>		<b>(26,869.00)</b>	<b>(322,425.00)</b>	<b>(193,486.02)</b>	<b>(108,564.11)</b>	<b>(299,910.52)</b>

### City of Broken Bow

Account	Account Name	Fiscal Year 19 - 20			Budget			Fiscal Year 18 - 19	
		Current	Year To Date	%Used	Current	Total	Remaining	Year To Date	Total
<b>Revenue</b>									
Swimming Pool									
10-2427.00	Admissions	0.00	(1,938.35)	-7.46 %	2,167.00	26,000.00	27,938.35	(2,268.91)	25,421.84
10-2428.00	Concessions	0.00	(368.63)	-46.08 %	67.00	800.00	1,168.63	(141.35)	5,124.79
10-2429.00	Red Cross Lessons	0.00	0.00	0.00 %	375.00	4,500.00	4,500.00	0.00	6,265.00
<b>TOTAL Revenue</b>		<b>0.00</b>	<b>(2,306.98)</b>	<b>-7.37 %</b>	<b>2,609.00</b>	<b>31,300.00</b>	<b>33,606.98</b>	<b>(2,410.26)</b>	<b>36,811.63</b>
<b>Expense</b>									
Swimming Pool									
10-3101.00	Salaries	0.00	0.00	0.00 %	5,583.00	67,000.00	67,000.00	0.00	58,048.58
10-3102.00	FICA/Medicare	0.00	0.00	0.00 %	427.00	5,125.00	5,125.00	0.00	4,440.76
10-3103.00	Pension	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3104.00	Health Insurance	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3205.00	Travel & Meeting Expense	0.00	0.00	0.00 %	21.00	250.00	250.00	0.00	75.40
10-3206.00	Association Dues	40.00	40.00	40.00 %	8.00	100.00	60.00	40.00	40.00
10-3206.10	Credit Card/POS Service Fees	0.00	0.47	0.03 %	150.00	1,800.00	1,799.53	0.57	1,801.94
10-3209.00	Printing & Publication	0.00	0.00	0.00 %	62.00	750.00	750.00	0.00	435.00
10-3216.00	Copier Maint/Expense	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3219.00	Trash Removal	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	90.00
10-3220.00	Utilities	80.16	1,186.66	8.79 %	1,125.00	13,500.00	12,313.34	1,114.65	12,335.71
10-3221.00	Telephone/Internet	59.24	309.41	25.78 %	100.00	1,200.00	890.59	302.25	1,432.04
10-3222.00	Miscellaneous Expense	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3223.00	Supplies & Postage	0.00	0.00	0.00 %	333.00	4,000.00	4,000.00	75.01	3,294.24
10-3310.00	Maint/Repair Equipment	193.65	3,278.00	65.56 %	417.00	5,000.00	1,722.00	0.00	740.62
10-3311.00	Maintenance & Repair Bldg	0.00	155.64	3.11 %	417.00	5,000.00	4,844.36	3,690.06	20,792.53
10-3339.00	Maintenance/Repair Grounds	574.95	745.35	8.28 %	750.00	9,000.00	8,254.65	890.21	6,104.74
10-3343.00	Consulting Fees	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3356.00	General Main/Repair	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3357.00	Maintenance/Repair Pool	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3358.00	Maintenance/Repair Diving Brd	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3359.00	Red Cross Training	0.00	0.00	0.00 %	208.00	2,500.00	2,500.00	360.00	1,340.49
10-3410.00	Equipment Purchases	0.00	0.00	0.00 %	417.00	5,000.00	5,000.00	0.00	847.23
10-3420.00	Sinking Fund/Future Purchases	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3431.00	Pool & Bldg Renovations	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3432.00	Pool Chemicals	0.00	0.00	0.00 %	1,250.00	15,000.00	15,000.00	0.00	8,636.73
<b>TOTAL Expense</b>		<b>948.00</b>	<b>5,715.53</b>	<b>4.23 %</b>	<b>11,268.00</b>	<b>135,225.00</b>	<b>129,509.47</b>	<b>6,472.75</b>	<b>120,456.01</b>
PROFIT / (LOSS) :		<b>(948.00)</b>	<b>(8,022.51)</b>		<b>(8,659.00)</b>	<b>(103,925.00)</b>	<b>(95,902.49)</b>	<b>(8,883.01)</b>	<b>(83,644.38)</b>

# City of Broken Bow

Account	Account Name	Fiscal Year 19 - 20			Budget			Fiscal Year 18 - 19	
		Current	Year To Date	%Used	Current	Total	Remaining	Year To Date	Total

Date Range : 2/1/2020 To 2/29/2020  
Report is for 09-0990.00 through 10-3432.00.  
Only Active accounts are included.  
Report order = fund  
Transaction Source Code = Include All

Park Board Attendance - 17 Meetings

Member	Aug-18	Sep-18	Oct-18	Nov-18	Dec-19	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Mtgs Missed	Attendance %
Paul	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	0	100%
Jeff	A	P	A	A	P	A	A	P	A	P	A	A	P	P	P	A	A	10	41%
Steph	A	A	P	A	P	A	A	A	A	P	A	A	P	A	A	P	A	12	29%
Ryan	P	P	P	A	P	A	A	P	A	A	P	A	P	P	P	A	A	8	53%
Pam	-	-	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	0	100%
Nikki														-	-	-	P	0	100%
Pat														P	P	P	P	0	100%



N E B R A S K A

Rooted. But Not Standing Still.

### Application for Appointment

The purpose of this form is to obtain general information for use in the nomination and confirmation process for appointments by the Mayor and to assist the Mayor in making inquiries concerning the qualifications of applicants for appointment. If you have recently prepared a biography or resume, please attach it to this form.

Please complete this form and return it to: City Clerk, PO Box 504, Broken Bow, NE 68822. Fax (308) 872-6885

Name: Russ Smith

Home Address: 739 Memorial Dr. Broken Bow

Home Telephone: 870-3904

Email Address (Optional): \_\_\_\_\_

Employer: B-D

Business Telephone: 872-6811

Are you a qualified elector of Broken Bow? YES

Why do you want to serve on this board?

I SERVE ON THE DYO BOARD NOW, SO I WOULD LIKE TO SHARE INFORMATION BETWEEN THE TWO BOARDS.

Do you have any conflict of interests in serving on this board? (if yes, please explain)

Yes  No

\_\_\_\_\_  
\_\_\_\_\_

Please mark the Boards and Commissions you are interested in serving on:

City Council  Park Board  Planning Commission

Library Board  Board of Adjustment  Housing Authority

Board of Public Works  Community Redevelopment Association (CRA)