

**CITY OF BROKEN BOW  
PARK BOARD AGENDA  
January 7, 2019 @ 5:10 P.M.  
City Hall Council Chambers  
314 South 10<sup>th</sup> Avenue, Broken Bow, NE**

**A. Call to Order**

**B. Roll Call**

**C. Open Meeting Law:** A current copy of the Open Meetings Act is posted on the North wall in the rear of the Council Chambers and is available for review by all citizens in attendance.

**D. Consent Agenda**

- a. Approval of December 3, 2018 Minutes
- b. Park & Pool Financials

**E. New Business:**

- a. Review of 1-3-5 Year Plan from Last Year
- b. Park Update

**F. Adjournment**

***The next Park Board Meeting will be on February 4<sup>th</sup>, 2019 @ 5:10 p.m.***

**Broken Bow Park Board  
Meeting Minutes  
December 3<sup>rd</sup>, 2018**

The meeting of the Broken Bow Park Board was called to order December 3<sup>rd</sup>, 2018 in the Council Chambers. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials was communicated in advance to the members of the Park Board. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Paul Holland called the meeting to order at 5:10 p.m. with the following Board Members present: Carlene Albin, Stephanie Evans, Ryan Vonderohe, Jeff Oeltjen, and Paul Holland. Absent: Lindsay Divan. It was announced that the Open Meetings Act was posted on the north wall of the conference room for public viewing.

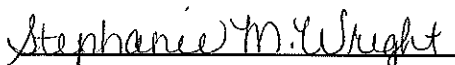
Moved by Albin, seconded by Vonderohe, to approve the November 5<sup>th</sup>, 2018 meeting minutes. The motion was passed unanimously.

Paul Holland attended the Tree Board training in Kearney. He gave a report.

Darren Marten gave a park update. The fall fertilizing and aerating is complete. There were 60 plus trees planted this fall. They finished painting the pool, and the slide will be refurbished next spring. They finished the Library landscaping. The sprinkler system in Tomahawk was finished this fall. There are two trees in the square that possibly need removed. They are in the northeast area. One is near a light pole, and the other one has the top gone. Darren would like everyone to look at them and bring suggestions to the next meeting.

Mayor-elect Berghorst was present at the meeting and thanked everyone for their time on this Board.

The meeting was adjourned at 5:47 p.m. The next regular meeting will be on Monday, January 7<sup>th</sup>, 2019 at 5:10 p.m. in the Council Chambers.

  
Stephanie M. Wright, City Clerk

# City of Broken Bow

Account	Account Name	Fiscal Year 18 - 19			Budget			Fiscal Year 17 - 18	
		Current	Year To Date	%Used	Current	Total	Remaining	Year To Date	Total
<b>Revenue</b>									
Park									
09-2408.00	Miscellaneous Income	0.00	0.00	0.00 %	0.00	0.00	0.00	51.60	51.60
09-2425.00	Park Rental Fees	0.00	0.00	0.00 %	0.00	0.00	0.00	10.00	180.00
09-2426.00	Tennis Center Fees	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
09-2426.10	RV Park Rental Fees	3,025.76	9,891.80	44.96 %	1,833.00	22,000.00	12,108.20	5,502.26	25,904.49
09-2426.20	RV Park Rental Sales Tax	211.80	692.40	0.00 %	0.00	0.00	(692.40)	385.13	(101.35)
09-2426.30	RV Park Lodging Tax	62.44	310.80	0.00 %	0.00	0.00	(310.80)	132.61	(97.26)
<b>TOTAL Revenue</b>		<b>3,300.00</b>	<b>10,895.00</b>	<b>49.52 %</b>	<b>1,833.00</b>	<b>22,000.00</b>	<b>11,105.00</b>	<b>6,081.60</b>	<b>25,937.48</b>
<b>Expense</b>									
Park									
09-3101.00	Salaries	10,292.32	37,125.92	23.88 %	12,958.00	155,500.00	118,374.08	39,840.36	181,230.40
09-3102.00	FICA/Medicare	766.25	2,776.31	23.33 %	992.00	11,900.00	9,123.69	2,998.86	13,584.49
09-3103.00	Pension	566.09	1,941.29	25.15 %	643.00	7,720.00	5,778.71	2,167.40	9,530.65
09-3104.00	Health Insurance	1,914.73	5,364.23	12.61 %	3,544.00	42,525.00	37,160.77	6,893.01	26,040.26
09-3205.00	Travel & Meeting Expense	88.40	88.40	44.20 %	17.00	200.00	111.60	80.00	80.00
09-3206.00	Association Dues	0.00	0.00	0.00 %	8.00	100.00	100.00	0.00	460.00
09-3209.00	Printing & Publication	0.00	0.00	0.00 %	42.00	500.00	500.00	0.00	1,106.00
09-3216.00	Copier Maint/Expense	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
09-3219.00	Trash Removal	49.30	147.90	24.65 %	50.00	600.00	452.10	155.90	599.60
09-3220.00	Utilities	2,298.83	5,290.46	17.63 %	2,500.00	30,000.00	24,709.54	5,271.82	25,326.40
09-3221.00	Telephone/Internet	117.88	352.66	20.74 %	142.00	1,700.00	1,347.34	321.36	1,324.37
09-3222.00	Miscellaneous Expense	0.00	0.00	0.00 %	17.00	200.00	200.00	0.00	0.00
09-3223.00	Supplies & Postage	37.50	58.97	7.86 %	62.00	750.00	691.03	54.00	339.49
09-3225.00	Gas and Oil	567.98	2,420.11	28.47 %	708.00	8,500.00	6,079.89	1,348.77	8,867.08
09-3310.00	Maint/Repair Equipment	171.74	4,467.13	44.67 %	833.00	10,000.00	5,532.87	1,116.18	9,267.08
09-3311.00	Maintenance & Repair Bldg	271.11	271.11	4.52 %	500.00	6,000.00	5,728.89	4,640.38	5,941.52
09-3339.00	Maintenance/Repair Grounds	230.70	5,973.57	13.27 %	3,750.00	45,000.00	39,026.43	6,462.61	39,515.54
09-3351.00	Equipment Rental	0.00	0.00	0.00 %	25.00	300.00	300.00	50.00	50.00
09-3352.00	Tools/Shop Equipment	0.00	0.00	0.00 %	108.00	1,300.00	1,300.00	328.14	830.08
09-3353.00	Trees & Shrubs	150.95	150.95	4.31 %	292.00	3,500.00	3,349.05	3,069.00	677.50
09-3410.00	Equipment Purchases	784.75	1,837.75	4.22 %	3,625.00	43,500.00	41,662.25	649.53	28,416.18
09-3410.01	Safety Equipment	0.00	0.00	0.00 %	75.00	900.00	900.00	199.96	574.68
09-3420.00	Sinking Fund/Future Purchases	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
09-3427.00	Underground Sprinklers	0.00	630.92	12.62 %	417.00	5,000.00	4,369.08	0.00	11,930.90
09-3428.00	Playground Equipment	0.00	0.00	0.00 %	3,333.00	40,000.00	40,000.00	0.00	0.00
09-3429.00	Melham Playground Equipment	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
09-3430.00	Melham Lake	0.00	0.00	0.00 %	167.00	2,000.00	2,000.00	0.00	194.96
<b>TOTAL Expense</b>		<b>18,308.53</b>	<b>68,897.68</b>	<b>16.49 %</b>	<b>34,808.00</b>	<b>417,695.00</b>	<b>348,797.32</b>	<b>75,647.28</b>	<b>365,887.18</b>
<b>PROFIT / (LOSS) :</b>		<b>(15,008.53)</b>	<b>(58,002.68)</b>		<b>(32,975.00)</b>	<b>(395,695.00)</b>	<b>(337,692.32)</b>	<b>(69,565.68)</b>	<b>(339,949.70)</b>

City of Broken Bow

Account	Account Name	Fiscal Year 18 - 19			Budget			Fiscal Year 17 - 18	
		Current	Year To Date	%Used	Current	Total	Remaining	Year To Date	Total
<b>Revenue</b>									
Swimming Pool									
10-2427.00	Admissions	0.00	0.00	0.00 %	2,167.00	26,000.00	26,000.00	(147.00)	30,251.29
10-2428.00	Concessions	0.00	0.00	0.00 %	67.00	800.00	800.00	0.00	1,848.07
10-2429.00	Red Cross Lessons	0.00	0.00	0.00 %	375.00	4,500.00	4,500.00	0.00	6,245.00
<b>TOTAL Revenue</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00 %</b>	<b>2,609.00</b>	<b>31,300.00</b>	<b>31,300.00</b>	<b>(147.00)</b>	<b>38,344.36</b>
<b>Expense</b>									
Swimming Pool									
10-3101.00	Salaries	0.00	0.00	0.00 %	5,583.00	67,000.00	67,000.00	0.00	58,621.57
10-3102.00	FICA/Medicare	0.00	0.00	0.00 %	427.00	5,125.00	5,125.00	0.00	4,484.54
10-3103.00	Pension	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3104.00	Health Insurance	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3205.00	Travel & Meeting Expense	0.00	0.00	0.00 %	21.00	250.00	250.00	0.00	0.00
10-3206.00	Association Dues	0.00	0.00	0.00 %	8.00	100.00	100.00	0.00	80.00
10-3206.10	Credit Card/POS Service Fees	0.00	0.57	0.03 %	150.00	1,800.00	1,799.43	0.00	1,710.46
10-3209.00	Printing & Publication	0.00	0.00	0.00 %	62.00	750.00	750.00	0.00	2,080.81
10-3216.00	Copier Maint/Expense	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3219.00	Trash Removal	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3220.00	Utilities	208.11	943.05	6.99 %	1,125.00	13,500.00	12,556.95	923.99	11,948.87
10-3221.00	Telephone/Internet	80.04	142.18	14.22 %	83.00	1,000.00	857.82	245.79	1,509.80
10-3222.00	Miscellaneous Expense	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3223.00	Supplies & Postage	(4.99)	(4.99)	-0.17 %	250.00	3,000.00	3,004.99	0.00	2,278.84
10-3310.00	Maint/Repair Equipment	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	14,512.15
10-3311.00	Maintenance & Repair Bldg	106.98	3,690.06	6.71 %	4,583.00	55,000.00	51,309.94	223.58	22,791.77
10-3339.00	Maintenance/Repair Grounds	9.76	24.53	0.27 %	750.00	9,000.00	8,975.47	839.44	5,409.93
10-3343.00	Consulting Fees	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3356.00	General Main/Repair	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3357.00	Maintenance/Repair Pool	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3358.00	Maintenance/Repair Diving Brd	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3359.00	Red Cross Training	0.00	0.00	0.00 %	250.00	3,000.00	3,000.00	0.00	1,749.52
10-3410.00	Equipment Purchases	0.00	0.00	0.00 %	333.00	4,000.00	4,000.00	0.00	7,976.39
10-3420.00	Sinking Fund/Future Purchases	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3431.00	Pool & Bldg Renovations	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3432.00	Pool Chemicals	0.00	0.00	0.00 %	1,167.00	14,000.00	14,000.00	0.00	14,908.67
<b>TOTAL Expense</b>		<b>399.90</b>	<b>4,795.40</b>	<b>2.70 %</b>	<b>14,792.00</b>	<b>177,525.00</b>	<b>172,729.60</b>	<b>2,232.80</b>	<b>150,063.32</b>
<b>PROFIT / (LOSS) :</b>		<b>(399.90)</b>	<b>(4,795.40)</b>		<b>(12,183.00)</b>	<b>(146,225.00)</b>	<b>(141,429.60)</b>	<b>(2,379.80)</b>	<b>(111,718.96)</b>

# City of Broken Bow

Account	Account Name	Fiscal Year 18 - 19			Budget			Fiscal Year 17 - 18	
		Current	Year To Date	%Used	Current	Total	Remaining	Year To Date	Total

Date Range : 12/1/2018 To 12/31/2018  
Report is for 09-0990.00 through 10-3433.00.  
Only Active accounts are included.  
Report order = fund  
Transaction Source Code = Include All

**1-3-5 Year Plan - Fiscal Year 2018-2019**

<u>Park</u>	<u>Immediate</u>	<u>1 Year</u>	<u>2 Year</u>	<u>3 Year</u>	<u>5 Year</u>
Melham	Picnic Shelter North of Pool Volleyball Court	Picnic Shelter by Lake - West RV Park - Possibly sooner Old Bike Trail Resurface	Irrigation West of Lake	Extend Trail to Laurel Drive Old Pool Parking Lot -Resurface Join Trail Across Old Pool Parking Lot	
Square	Bandstand Maintenance Portapotty - W Side N of Playground Fence around portapotty Larger trees on South side				
Tomahawk	RV Pricing Picnic Tables Sand under swings Sand around equipment Equipment Maintenance	Shelter - Beams Trees - By Playground		Trees	Trail - South B & Around Path to playground
South 5th	Benches in dugouts	Fence Repair		Remove Playground Equipment Parking & Bring in Fence	
Indian Hills	North Field back to grass			Playground Equipment Parking Lot	Irrigation on North Field