

**CITY OF BROKEN BOW  
CITY COUNCIL AGENDA  
January 8<sup>th</sup>, 2019 @ 6:00 PM  
City Hall Main Floor Conference Room  
314 South 10<sup>th</sup> Avenue, Broken Bow, NE**

**A. Call to Order**

**B. Open Meetings Law:** This is an open meeting of the Broken Bow City Council. The City of Broken Bow abides by the Open Meetings Act in conducting business. A copy of the Open Meetings Act is displayed in this room as required by law.

**C. Roll Call**

**D. Pledge of Allegiance**

**E. Submittal of Requests for Future Items:** Individuals who have appropriate items for City Council consideration should complete the Request for Future Agenda Items form located on the table by the door. If the issue can be handled administratively without Council action, notification will be provided. If the item is scheduled for a meeting or study session, notification of the date will be given.

**F. Consent Agenda:** The Mayor & Council will review and may or may not approve the consent agenda items for January 8<sup>th</sup>, 2019, which will include the following:

- a. Approval of Minutes of December 20<sup>th</sup>, 2018 Council Meeting
- b. Approval of Bills as Posted

**G. Other Communications**

- a. **JEO Consulting Group Presentation** – Presentation from JEO Consulting Group

**H. Unfinished Business**

- a. **Public Hearing, Ordinance 1193, Electric Rates** – Consideration of opening a public hearing regarding Ordinance 1193, Electric Rates.
- b. **Final Reading of Ordinance 1193, Electric Rates**
- c. **Ordinance 1193, Electric Rates** – Consideration of adopting Ordinance 1193, Electric Rates.

**I. New Business:**

- a. **Resolution 2019-1, Flood Risk Reduction** – Consideration of approving payment #14 to JEO Consulting Group Inc. in the amount of \$83.00 for work completed on the Broken Bow Flood Risk Reduction through December 14, 2018.

**J. Comments by Mayor and Council Members Concerning City Departments.**

**K. Adjournment**



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314 South 10<sup>th</sup> Avenue, Broken Bow, NE**

**Upcoming Events**

- ❖ **January 9<sup>th</sup>** – Planning Commission Meeting at 12:00 pm @ Municipal Building
- ❖ **January 14<sup>th</sup>** – Board of Public Works Meeting at 12:30 pm @ Municipal Building

***The next City Council Meeting will be on Tuesday, January 22<sup>nd</sup>, 2019 @ 6:00 pm.***

The Council will review the above matters and take such action as they deem appropriate. The Council may enter into closed session to discuss any matter on this agenda when it is determined by the Council that it is clearly necessary for protection of the public interest or the prevention of needless injury to the reputation of any individual and if such individual has not requested a public meeting, or as otherwise allowed by law. Any closed session shall be limited to the subject matter for which the closed session was classed. If the motion to close passes, immediately prior to the closed session the Mayor shall restate on the record the limitation of the subject matter of the closed session.

**\*\*Please click on the letter next to the agenda item to see the information associated with that item.**

**Broken Bow City Council  
Meeting Minutes  
December 20, 2018**

The Broken Bow City Council met in regular session on Tuesday, December 20, 2018 in the Main Floor Conference Room. Notice of the meeting was given in advance thereof as required by posting in three public places, Municipal Building, Post Office, and Courthouse. Availability of the agenda and related materials was communicated in the advanced notice to the Mayor and all members of the Council, as well as, shared with various media outlets. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Mayor Jon Berghorst called the meeting to order at 6:00 P.M., with the following Councilmembers present: Sonnichsen, Miller, Myers, and Holcomb. Absent: None. Mayor Berghorst announced the availability of the open meetings law, followed by the reciting of the Pledge of Allegiance.

Mayor Berghorst read the format for submitting requests for future agenda items.

Moved by Sonnichsen, seconded by Holcomb, to approve the consent agenda for December 20, 2018. Said motion includes approval of Minutes of the December 11, 2018 Council Meeting, Bills to Date, and November Treasurer's Report. Roll call vote: Voting aye: Miller, Holcomb, Sonnichsen, and Myers. Nays: None. Motion carried.

Aflac, \$793.78, \$144.14; Ben Tucker, meal, \$8.93; Barbara Olson, refund, \$140.00; Barco, supplies, \$1,886.13; Beaver Bearing Co Albion, supply, \$1.71; Bound Tree Medical, EMS supplies, \$167.85; Broken Bow Mun Utilities, fuel, \$2,999.89; Cardmember Services, misc, \$928.34; Carquest of Broken Bow, supplies, \$32.10, Century Link, telephone, \$758.36; City Flex Plan, flex, \$130.21; City of Broken Bow – Health Insurance, insurance, \$3,659.36; City of Broken Bow Pension Fund, pension, \$1,988.46, \$6,101.56; Custer County Chief, publication, \$535.98; Deb's Embroidery Shop, flag repair, \$20.00; Demco, supplies, \$113.29; Dollar General-Regions 410526, supplies, \$46.70; EFTPS Online Payment, payroll, \$2,076.40, \$6,228.57, \$8,878.42, \$59.40, \$139.49, \$253.96; Eakes Office Products, copies, \$207.71; Family Heritage, \$56.00; Fyr-Tek, yearly service, \$599.41; Gateway Motors Inc., coil kit, \$252.08; Grocery Kart, supplies, \$66.22; Holcomb Mechanical LLC, repairs, \$325.43; Holcomb Pharmacy, supplies, \$8.13; Hometown Leasing, copier leases, \$159.18; Ingram Library Services, materials, \$1,015.17; John Deere Financial, mower lease, \$216.51; Kirkpatrick Cleaning Solutions, supplies, \$143.79; Loup Basin RC&D Council, dues, \$100.00; Matheson Tri-Gas Inc., oxygen, \$72.16; Mayo Clinic Health Letter, subscription, \$59.00; Mead Lumber, supplies, \$263.31; Michael Todd & Co, supplies, \$4,615.21; Myers Construction Co, snow removal, \$4,702.50; Nebraska Safety and Fire Equipment, Inc, fire alarm system, \$135.00; OCLC Inc., world share ILL, \$133.76; OSA/Computers Plus, supplies, \$121.48; Obrien's True Value, supplies, \$132.77; Office Net, copies, \$251.91; Omaha State Bank, HSA, \$175.00; Omaha World Herald, subscription, \$311.48; Penguin Management, audio, \$80.00; Police Chief Assn of Nebraska, dues, \$30.00; Prachts Ace Hardware, supplies, \$157.56; Presto X Company, monthly service, \$47.00; Pristine Cleaning, LLC, cleaning, \$325.00; Real Simple, subscription, \$32.00; Register of Deeds, copies, \$2.00; S & L Sanitary, trash, \$49.30; Sunset Law Enforcement, ammo, \$429.80; Schmicks Market, supplies, \$23.62; Shirts, Signs, Mugs & More, Shirts & plaques, \$944.95; Sioux City Foundry, metal, \$1,905.60; State Income Tax WH NE Online Payment, payroll, \$2,727.31, \$69.97; Steve Scott, misc, \$37.29, Taste of Home Books, book, \$33.98; The New Yorker, subscription, \$119.99; The North Platte Telegraph, subscription, \$192.40; Trotter Service, fuel, \$950.81; Trotter's Whoa & Go, fuel, \$358.38; US Bank

Equipment Finance, copier lease, \$303.97; Varney Health Mart, batteries, \$11.67; Verizon Wireless, phones, \$143.23, Wenquist Inc., supplies, \$680.16; Bi-Weekly Payroll, payroll, \$52,013.38; Total Bills = \$113,885.61.

Miller & Associates gave a presentation of their services.

Moved by Sonnichsen, seconded by Holcomb, to postpone the appointment of JEO Consulting Group, Inc. as the City Engineer for 2019 until January 22<sup>nd</sup>, 2019. Roll call vote: Voting aye: Myers, Sonnichsen, Miller, and Holcomb. Nays: None. Motion carried.

Moved by Sonnichsen, seconded by Holcomb, to open a public hearing at 6:15 p.m. regarding Ordinance 1193, Electric Rates. Roll call vote: Voting aye: Sonnichsen, Holcomb, Myers, and Miller. Nays: None. Motion carried. Discussion was held. Moved by Sonnichsen, seconded by Miller, to close the public hearing at 6:17 p.m. regarding Ordinance 1193, Electric Rates. Roll call vote: Voting aye: Myers, Miller, Sonnichsen, and Holcomb. Nays: None. Motion carried. Discussion was held.

Moved by Holcomb, seconded by Sonnichsen, to not waive the two reading of Ordinance 1193, Electric Rates. Roll call vote: Voting aye: Sonnichsen, Myers, Miller, and Holcomb. Nays: None. Motion carried.

City Clerk Stephanie Wright read the second reading of Ordinance 1193, Electric Rates.

Moved by Sonnichsen, seconded by Miller, to join the Mutual Fire Organization and Custer County Rural Fire Board. Roll vote: Voting aye: Holcomb, Myers, Miller, and Sonnichsen. Nays: None. Motion carried.

Moved by Sonnichsen, seconded by Holcomb, to approve the Mutual Fire Organization and Custer County Rural Fire Board agreements. Roll vote: Voting aye: Miller, Sonnichsen, Holcomb, and Myers. Nays: None. Motion carried.

Moved by Holcomb, seconded by Miller, to approve Resolution 2018-74. Said resolution approves amending the annual appropriation bill to allow for hiring a seventh police officer. Roll vote: Voting aye: Sonnichsen, Myers, Miller, and Holcomb. Nays: None. Motion carried.

Mayor Berghorst opened the floor for comments from the Mayor and Councilmembers concerning City Departments. There were no comments.

Moved by Sonnichsen, seconded by Myers, to adjourn the City Council Meeting at 6:29 p.m. Roll call vote: Voting aye: Sonnichsen, Myers, Holcomb, and Miller. Nays: None. Motion carried.

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Jonathon Berghorst, Mayor

ATTEST:

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Stephanie M. Wright, City Clerk

# Accounts Payable Detail Listing

City of Broken Bow

<b>Vend# Vendor Name</b>									
<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>	
	<u>Account#</u>	<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>	
<b>Aflac</b>									
27150	12/26/2018	12/26/2018	793.78						Ck# 356 Printed
	01-1501.00			PRE TAX AFLAC			793.78	0.00	
27151	12/26/2018	12/26/2018	144.14						Ck# 356 Printed
	01-1501.00			AFLAC POST TAX			144.14	0.00	
27162	12/27/2018	12/26/2018	287.88						Ck# 356 Printed
	01-1501.00			BBHA Aflac			287.91	0.00	
	01-1501.00			Rounding			0.00	0.03	
							<u>287.91</u>	<u>0.03</u>	
<b>American Red Cross</b>									
27190	1/8/2019	1/8/2019	360.00						Posted
	10-3359.00			facility fee			360.00	0.00	
<b>Automated Printing, Inc.</b>									
27183	1/8/2019	1/8/2019	486.15						Posted
	01-3223.00			w-2's, 1099's, 1095			486.15	0.00	
<b>BEN TUCKER</b>									
27173	1/8/2019	1/8/2019	110.46						Posted
	04-3312.00			boots			110.46	0.00	
<b>Baxter Welding</b>									
27196	1/8/2019	1/8/2019	487.50						Posted
	08-3310.00			snow gate repair			487.50	0.00	
<b>Black Hills Energy</b>									
27180	1/8/2019	1/8/2019	1,252.35						Posted
	06-3220.00			Utilities-Gas			42.53	0.00	
	04-3220.00			Utilities-Gas			371.40	0.00	
	02-3220.00			Utilities-Gas			838.42	0.00	
							<u>1,252.35</u>	<u>0.00</u>	
<b>Blue360 Media</b>									
27174	1/8/2019	1/8/2019	71.25						Posted
	04-3209.00			NE Crime/Traffic Law Manual			71.25	0.00	
<b>Broken Bow Airport Authority</b>									
27202	1/8/2019	1/8/2019	1,083.33						Posted
	01-3409.00			Monthly Payment			1,083.33	0.00	
<b>Broken Bow Chamber of Commerce</b>									
27197	1/8/2019	1/8/2019	985.00						Posted
	05-3334.00			ambulance incentive			985.00	0.00	
<b>Broken Bow Municipal Utilities</b>									
27168	1/8/2019	1/8/2019	7,983.57						Posted
	01-3213.00			General - Radio/Weather Station Tower			25.10	0.00	
	08-3220.00			Street - Shop Utilities/Trash Removal			2,137.77	0.00	
	04-3220.00			Police - Utilities/Trash Removal			367.31	0.00	
	04-3315.00			Police - Dog Pound Utilities			164.15	0.00	
	09-3220.00			Park - Utilities/Trash Removal			1,507.20	0.00	
	09-3220.00			Park - Shop Utilities/Trash Removal			916.18	0.00	
	07-3220.00			Library - Utilities/Trash Removal			1,971.43	0.00	
	02-3220.00			Pub Bldg - Utilites/Trash Removal			759.92	0.00	
	11-3360.00			Tree Dump - Utilities			35.54	0.00	
	10-3220.00			Swim Pool - Utilities/Trash Removal			98.97	0.00	
							<u>7,983.57</u>	<u>0.00</u>	
<b>Capitol One Bank</b>									
27176	1/8/2019	1/8/2019	149.44						Posted
	04-3310.00			shammy			15.79	0.00	
	04-3310.00			air comp			70.86	0.00	
	04-3311.00			bucket/hose			16.48	0.00	
	04-3414.00			targets			41.85	0.00	
	04-3221.00			web fee			4.46	0.00	
							<u>149.44</u>	<u>0.00</u>	
<b>Card Services</b>									
27169	1/8/2019	1/8/2019	76.75						Posted
	08-3310.00			oil, tarp straps, lock pins, bolts, staples, ha			76.75	0.00	

# Accounts Payable Detail Listing

City of Broken Bow

<u>Vend#</u>	<u>Vendor Name</u>	<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
			<u>Account#</u>	<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
<b>Card Services (continued)</b>										
27201		1/8/2019	09-3310.00	1/8/2019	157.25	supplies			157.25	Posted 0.00
<b>Chief Supply Corporation</b>										
27175		1/8/2019	04-3312.00	1/8/2019	94.46	pants			94.46	Posted 0.00
<b>City Flex Benefit Plan</b>										
27152		12/26/2018	01-1501.00	12/26/2018	130.21	SELECT FLEX-UNREIMBURSED M/D/V			130.21	Ck# 358 Printed 0.00
27163		12/26/2018	01-1501.00	12/26/2018	100.00	BBHA Flex			100.00	Ck# 358 Printed 0.00
<b>City of Broken Bow - Health Insurance</b>										
27161		12/26/2018	01-1501.00	12/26/2018	3,659.36	HEALTH INSURANCE			3,659.36	Ck# 359 Printed 0.00
27164		12/26/2018	01-1501.00	12/26/2018	27,444.32	BBHA Health Insurance			5,228.06	Ck# 359 Printed 0.00
			01-3104.00			Health Insurance			2,166.91	0.00
			08-3104.00			Health Insurance			6,032.60	0.00
			06-3104.00			Health Insurance			721.17	0.00
			04-3104.00			Health Insurance			7,416.56	0.00
			05-3104.00			Health Insurance			721.17	0.00
			09-3104.00			Health Insurance			1,914.73	0.00
			07-3104.00			Health Insurance			1,626.98	0.00
			03-3104.00			Health Insurance			1,616.14	0.00
									27,444.32	0.00
<b>City of Broken Bow Pension Fund</b>										
27153		12/26/2018	01-1513.00	12/26/2018	1,988.46	RETIREMENT LOAN PAYMENT			1,988.46	Ck# 362 Printed 0.00
27154		12/26/2018	01-1502.00	12/26/2018	6,001.14	RETIREMENT NEW			6,001.14	Ck# 362 Printed 0.00
27166		1/2/2019	01-1502.00	1/2/2019	(5,017.53)	Liability - BBHA			1,618.22	Ck# 362 Printed 0.00
			01-3103.00			Forfeiture			0.00	6,635.69
			01-3103.00			Ryan Loan			0.00	0.06
									1,618.22	6,635.75
<b>Custer County Clerk</b>										
27177		1/8/2019	01-3211.00	1/8/2019	100.00	election expense			100.00	Posted 0.00
<b>Custer County Treasurer</b>										
27203		1/8/2019	01-3217.00	1/8/2019	11,233.49	Communications Interlocal Payment			11,233.49	Posted 0.00
<b>Custer Public Power</b>										
27192		1/8/2019	11-3220.00	1/8/2019	113.64	CD Cell Power			113.64	Posted 0.00
<b>Deb's Embroidery Shop</b>										
27182		1/8/2019	01-3212.00	1/8/2019	236.25	city caps			236.25	Posted 0.00
<b>EFTPS Online Payment</b>										
27157		12/26/2018	01-1500.00	12/26/2018	2,137.10	MEDICARE			2,137.10	Ck# 354 Printed 0.00
27158		12/26/2018	01-1500.00	12/26/2018	5,609.71	FEDERAL MARRIED			2,786.34	Ck# 354 Printed 0.00
			01-1500.00			FEDERAL SINGLE			2,823.37	0.00
									5,609.71	0.00
27159		12/26/2018	01-1500.00	12/26/2018	9,137.58	SOCIAL SECURITY			9,137.58	Ck# 354 Printed 0.00
<b>EMC Insurance</b>										
27187		1/8/2019	01-3214.00	1/8/2019	2,500.00	1357968 deductible claim			2,500.00	Posted 0.00

# Accounts Payable Detail Listing

City of Broken Bow

<u>Vend#</u>	<u>Vendor Name</u>	<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
			<u>Account#</u>	<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
<b>Evans Feed Co. (continued)</b>										
27188			1/8/2019	1/8/2019	258.80					Posted
			08-3345.00			salt			258.80	0.00
<b>Family Heritage</b>										
27155			12/26/2018	12/26/2018	56.00					Ck# 360 Printed
			01-1501.00			FAMILY HERITAGE			56.00	0.00
<b>Great Western Bank</b>										
27184			1/8/2019	1/8/2019	30.00					Posted
			01-3223.00			safe deposit box rent			30.00	0.00
<b>Heartland Clerk's Association</b>										
27179			1/8/2019	1/8/2019	10.00					Posted
			01-3206.00			membership			10.00	0.00
<b>Insurance Aid Services</b>										
27185			1/8/2019	1/8/2019	2,203.66					Posted
			05-3336.00			Insurance Aid Fees			2,203.66	0.00
<b>Kirkpatrick Cleaning Solutions</b>										
27178			1/8/2019	1/8/2019	85.39					Posted
			02-3223.00			trash bags			85.39	0.00
<b>Mead Lumber</b>										
27171			1/8/2019	1/8/2019	177.28					Posted
			04-3311.00			door evidence room			177.28	0.00
<b>Michael Todd &amp; Co</b>										
27194			1/8/2019	1/8/2019	697.87					Posted
			08-3310.00			chain hooks			697.87	0.00
<b>Mid Plains Community College</b>										
27198			1/8/2019	1/8/2019	428.00					Posted
			05-3313.00			Finney EMT Class			428.00	0.00
<b>Municipal Emergency Services</b>										
27199			1/8/2019	1/8/2019	8,119.87					Posted
			06-3410.00			scott airpack & 2 bottles			8,119.87	0.00
<b>Nebraska Law Enforcement Training Center</b>										
27165			12/26/2018	12/26/2018	1,485.50					Ck# 361 Printed
			04-3205.00			4 weeks tution & basic materials - Coby			1,485.50	0.00
27167			1/2/2019	1/2/2019	135.00					Ck# 363 Printed
			04-3205.00			materials			135.00	0.00
<b>Omaha State Bank</b>										
27156			12/26/2018	12/26/2018	175.00					Ck# 357 Printed
			01-1501.00			HSA			175.00	0.00
<b>Pristine Cleaning, LLC</b>										
27195			1/8/2019	1/8/2019	325.00					Posted
			02-3419.01			Cleaning Service			325.00	0.00
<b>Safety Kleen Corp.</b>										
27189			1/8/2019	1/8/2019	186.96					Posted
			08-3310.00			service power washer			186.96	0.00
<b>Sara Hulinsky</b>										
27181			1/8/2019	1/8/2019	1,192.00					Posted
			07-3419.01			cleaning service			1,192.00	0.00
<b>Sioux City Foundry</b>										
27191			1/8/2019	1/8/2019	662.40					Posted
			08-3416.00			square tubing & rectangular tubing			662.40	0.00
<b>State Income Tax WH NE Online Payment</b>										
27160			12/26/2018	12/26/2018	2,440.89					Ck# 355 Printed
			01-1500.00			STATE MARRIED			1,294.32	0.00
			01-1500.00			STATE SINGLE			1,146.57	0.00
									2,440.89	0.00
<b>Titan Machinery-North Platte</b>										
27200			1/8/2019	1/8/2019	13,000.00					Posted
			08-3310.00			skid-steer upgrade and service agreement			13,000.00	0.00

# Accounts Payable Detail Listing

City of Broken Bow

<u>Vend#</u>	<u>Vendor Name</u>	<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>			<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
<b>Trotter Service (continued)</b>										
27172		1/8/2019	1/8/2019		20.00					Posted
	04-3310.00					tire repair			20.00	0.00
<b>V-Bar Sales &amp; Service</b>										
27193		1/8/2019	1/8/2019		71.40					Posted
	08-3416.00					square tubing			71.40	0.00
<b>Viaero Wireless</b>										
27186		1/8/2019	1/8/2019		117.54					Posted
	08-3221.00					telephone			39.18	0.00
	06-3221.00					telephone			39.18	0.00
	05-3221.00					telephone			19.59	0.00
	09-3221.00					telephone			19.59	0.00
									117.54	0.00
<b>Village Uniform</b>										
27170		1/8/2019	1/8/2019		96.11					Posted
	02-3223.01					rugs			81.04	0.00
	05-3332.00					laundry			15.07	0.00
									96.11	0.00

111,871.71 54 Non-voided payables listed.

Report Setup  
 AP - Accounts Payable Listing : Vendor Name  
 Filter Options  
 Starting: 12/21/2018  
 Ending: 1/8/2019  
 Banks: All  
 Payable Status: Posted, Printed, ACH, Recorded, Voided  
 All Vendors Selected

Payroll 52,717.25



# Check Approval List - GL Account

1/3/2019 10:51:36 AM

City of Broken Bow

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<u>Vendor Name</u>	<u>Invoice</u>	<u>Invoice Description</u>	<u>Account Description</u>	<u>Amount</u>
<b>General</b>				
Aflac		PRE TAX AFLAC	Health/Life/Acc Insuranc	793.78
Aflac		AFLAC POST TAX	Health/Life/Acc Insuranc	144.14
Aflac		BBHA Aflac	Health/Life/Acc Insuranc	287.91
Aflac		BBHA Aflac	Health/Life/Acc Insuranc	(0.03)
Automated Printing, Inc.		w-2's, 1099's, 1095	Supplies & Postage	486.15
Broken Bow Airport Authority		monthly payment	Airport Monthly Payment	1,083.33
Broken Bow Municipal Utilities		utilities	Weather Station Expens	25.10
City Flex Benefit Plan		SELECT FLEX-UNREIMBURSED M/D/V	Health/Life/Acc Insuranc	130.21
City Flex Benefit Plan		BBHA Flex	Health/Life/Acc Insuranc	100.00
City of Broken Bow - Health Insurance		HEALTH INS	Health/Life/Acc Insuranc	3,659.36
City of Broken Bow - Health Insurance			Health/Life/Acc Insuranc	5,228.06
City of Broken Bow - Health Insurance			Health Insurance	2,166.91
City of Broken Bow Pension Fund		RETIREMENT NEW	Pension	6,001.14
City of Broken Bow Pension Fund		BBHA Pension and Forfeiture	Pension	1,618.22
City of Broken Bow Pension Fund		RETIREMENT LOAN PAYMENT	Loan Payment	1,988.46
City of Broken Bow Pension Fund		BBHA Pension and Forfeiture	Pension	(6,635.69)
City of Broken Bow Pension Fund		BBHA Pension and Forfeiture	Pension	(0.06)
Custer County Clerk		election expense	Election Expense	100.00
Custer County Treasurer		communications interlocal	Radio Communications	11,233.49
Deb's Embroidery Shop		city caps	City Promotions	236.25
EFTPS Online Payment		MEDICARE	Payroll Taxes	2,137.10
EFTPS Online Payment		FEDERAL	Payroll Taxes	2,786.34
EFTPS Online Payment		FEDERAL	Payroll Taxes	2,823.37
EFTPS Online Payment		FICA	Payroll Taxes	9,137.58
EMC Insurance	1357968	deductible claim	Legal Fees	2,500.00
Family Heritage		FAMILY HERITAGE	Health/Life/Acc Insuranc	56.00
Great Western Bank		safe deposit box rent	Supplies & Postage	30.00
Heartland Clerk's Association		membership	Association Dues	10.00
Omaha State Bank		HSA	Health/Life/Acc Insuranc	175.00
State Income Tax WH NE Online Paymei		STATE	Payroll Taxes	1,294.32
State Income Tax WH NE Online Paymei		STATE	Payroll Taxes	1,146.57
			<b>Total General</b>	<b>\$50,743.01</b>
<b>Municipal Building</b>				
Black Hills Energy		utilities	Utilities	838.42
Broken Bow Municipal Utilities		utilities	Utilities	759.92
Kirkpatrick Cleaning Solutions		trash bags	Supplies & Postage	85.39
Pristine Cleaning, LLC		cleaning service	Contracted Services	325.00
Village Uniform		rugs and laundry	Building Cleaning Suppli	81.04
			<b>Total Municipal Building</b>	<b>\$2,089.77</b>
<b>Handi Bus</b>				
City of Broken Bow - Health Insurance			Health Insurance	1,616.14
			<b>Total Handi Bus</b>	<b>\$1,616.14</b>
<b>Police</b>				
BEN TUCKER		boots	Uniforms	110.46
Black Hills Energy		utilities	Utilities	371.40
Blue360 Media		NE Crime/Traffic Law Manual	Printing & Publication	71.25
Broken Bow Municipal Utilities		utilities	Utilities	367.31
Broken Bow Municipal Utilities		utilities	Dog Care	164.15
Capitol One Bank		supplies	Telephone/Internet	4.46
Capitol One Bank		supplies	Maint/Repair Equipment	15.79
Capitol One Bank		supplies	Maint/Repair Equipment	70.86
Capitol One Bank		supplies	Maintenance & Repair B	16.48
Capitol One Bank		supplies	Guns	41.85
Chief Supply Corporation		pants	Uniforms	94.46
City of Broken Bow - Health Insurance			Health Insurance	7,416.56
Mead Lumber		door evidence room	Maintenance & Repair B	177.28
Nebraska Law Enforcement Training Cer		4 weeks tution & basic materials - Coby	Travel & Meeting Expens	1,485.50
Nebraska Law Enforcement Training Cer		materials	Travel & Meeting Expens	135.00
Trotter Service		tire repair	Maint/Repair Equipment	20.00
			<b>Total Police</b>	<b>\$10,562.81</b>
<b>Rescue Unit</b>				

# Check Approval List - GL Account

1/3/2019 10:51:36 AM

City of Broken Bow

Page 2 of 2

<u>Vendor Name</u>	<u>Invoice</u>	<u>Invoice Description</u>	<u>Account Description</u>	<u>Amount</u>
<b>Rescue Unit</b>				
Broken Bow Chamber of Commerce		ambulance incentive	Ambulance Driver Incent	985.00
City of Broken Bow - Health Insurance			Health Insurance	721.17
Insurance Aid Services		insurance aid fees	Insurance Aid Fees	2,203.66
Mid Plains Community College		Finney EMT Class	Training	428.00
Viaero Wireless		telephone	Telephone/Internet	19.59
Village Uniform		rugs and laundry	Laundry	15.07
			Total Rescue Unit	\$4,372.49
<b>Fire</b>				
Black Hills Energy		utilities	Utilities	42.53
City of Broken Bow - Health Insurance			Health Insurance	721.17
Municipal Emergency Services		scott airpack & 2 bottles	Equipment Purchases	8,119.87
Viaero Wireless		telephone	Telephone/Internet	39.18
			Total Fire	\$8,922.75
<b>Library</b>				
Broken Bow Municipal Utilities		utilities	Utilities	1,971.43
City of Broken Bow - Health Insurance			Health Insurance	1,626.98
Sara Hulinsky		cleaning service	Contracted Services	1,192.00
			Total Library	\$4,790.41
<b>Street</b>				
Baxter Welding		snow gate repair	Maint/Repair Equipment	487.50
Broken Bow Municipal Utilities		utilities	Utilities	2,137.77
Card Services		oil, tarp straps, lock pins, bolts, staples, han	Maint/Repair Equipment	76.75
City of Broken Bow - Health Insurance			Health Insurance	6,032.60
Evans Feed Co.		salt	Road Materials	258.80
Michael Todd & Co		chain hooks	Maint/Repair Equipment	697.87
Safety Kleen Corp.		service power washer	Maint/Repair Equipment	186.96
Sioux City Foundry		square tubing & rectangular tubing	Land & Buildings	662.40
Titan Machinery-North Platte		skid-steer upgrade and service agreement	Maint/Repair Equipment	13,000.00
V-Bar Sales & Service		square tubing	Land & Buildings	71.40
Viaero Wireless		telephone	Telephone/Internet	39.18
			Total Street	\$23,651.23
<b>Park</b>				
Broken Bow Municipal Utilities		utilities	Utilities	1,507.20
Broken Bow Municipal Utilities		utilities	Utilities	916.18
Card Services		supplies	Maint/Repair Equipment	157.25
City of Broken Bow - Health Insurance			Health Insurance	1,914.73
Viaero Wireless		telephone	Telephone/Internet	19.59
			Total Park	\$4,514.95
<b>Swimming Pool</b>				
American Red Cross		facility fee	Red Cross Training	360.00
Broken Bow Municipal Utilities		utilities	Utilities	98.97
			Total Swimming Pool	\$458.97
<b>Sanitation</b>				
Broken Bow Municipal Utilities		utilities	Sanitation Contract	35.54
Custer Public Power		CD Cell Power	Utilities	113.64
			Total Sanitation	\$149.18
				\$111,871.71

Report Selection: Check Approval List - GL Account  
 Date Range Selection: GL Posting Date  
 Starting Date: 12/21/2018  
 Ending Date: 1/8/2019

Payroll 52,717.25

CITY OF BROKEN BOW, NEBRASKA

Ordinance No. 1193

AN ORDINANCE OF THE CITY OF BROKEN BOW, NEBRASKA ESTABLISHING ELECTRIC USE FEES, REPEALING THE SECTIONS OF ALL PREVIOUS ORDINANCES IN CONFLICT WITH THIS ORDINANCE, AND PROVIDING FOR PUBLICATION AND EFFECTIVE DATE.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF BROKEN BOW, NEBRASKA;

Section 1. That the Municipal Code of the City of Broken Bow, Nebraska be amended to read as follows:

Electric Service Rates: Classifications of Service: Current Sold by Meter Measurements Only: Customer Charges. – As a tariff of rates based on monthly consumption by each customer of electrical energy, measured by an appropriate meter, computed on a one-meter basis, from the municipal electric distribution system of the City of Broken Bow, Custer County, Nebraska, the following schedule, as heretofore by resolution of the board of public works, hereby is established.

**Effective January 1, 2019**

<b>A. <u>Residential Service RL</u></b>	City	Rural
Customer Charge \$/Month	\$21.35	\$30.00
<u>Winter Rates (Oct-May)</u>		
First 500 kWh @ cents/kWh	\$0.10962	\$0.11872
Over 500 kWh @ cents/kWh	\$0.07962	\$0.08872
<u>Summer Rates (June-Sept)</u>		
kWh @ cents/kWh	City	Rural
	\$0.10962	\$0.11872
<b>B. <u>General Service-GS Single</u></b>	City	Rural
Monthly Customer Charge (Single Phase)	\$31.00	\$34.60
<u>Winter Rates (Oct – May)</u>		
First 2000 kWh @ cents/kWh	\$0.12657	\$0.13270
Next 3000 kWh @ cents/kWh	\$0.08357	\$0.12270
Over 5000 kWh @ cents/kWh	\$0.07857	\$0.11770
<u>Summer Rates (June – Sept)</u>		
First 2000 kWh @ cents/kWh	City	Rural
Next 3000 kWh @ cents/kWh	\$0.12657	\$0.15270
Over 5000 kWh @ cents/kWh\$	\$0.12657	\$0.14270
	\$0.12157	\$0.12270
<b><u>General Service-GS Three</u></b>	City	Rural
Monthly Customer Charge (Three Phase)	\$77.00	\$80.00
<u>Winter Rates (Oct – May)</u>		
First 2000 kWh @ cents/kWh	\$0.11949	\$0.12439
Next 3000 kWh @ cents/kWh	\$0.08149	\$0.11439
Over 5000 kWh @ cents/kWh	\$0.07649	\$0.10939
<u>Summer Rates (June – Sept)</u>		
First 2000 kWh @ cents/kWh	\$0.11949	\$0.14829
Next 3000 kWh @ cents/kWh	\$0.11949	\$0.12829
Over 5000 kWh @ cents/kWh	\$0.10949	\$0.10829

<b>C. <u>Irrigation IR</u></b>	Summer	Winter
Monthly Customer Charge (Single Phase)	\$46.85	\$46.85
Monthly Customer Charge (Three Phase)	\$68.00	\$68.00
KVA Charge \$/KVA installed		
First 2000 kWh @ cents/kW	\$0.17338	\$0.17338
Next 3000 kWh @ cents/kWh	\$0.12338	\$0.12338
Over 5000 kWh @ cents/kWh	\$0.12338	\$0.12338
<b>D. <u>Municipal - MS</u></b>		
Monthly Customer Charge (Single Phase)	\$22.00	
Monthly Customer Charge (Three Phase)	\$35.00	
<u>Winter Rates (Oct - May)</u>		
First 8000 kWh @ cents/kWh	\$0.09408	
Over 8000 kWh @ cents/kWh	\$0.07908	
<u>Summer Rates (June - Sept)</u>		
First 8000 kWh @ cents/kWh	\$0.10408	
Over 8000 kWh @ cents/kWh	\$0.09408	
<b>E. <u>Large Power &amp; Industrial</u> (for Accounts with metered demands of 100 KW or more)</b>	City	Rural
Customer Charge \$/Month	\$550.00	\$600.00
<u>Winter Rates (Oct - May)</u>		
Demand Charge @ \$/kW	\$14.00	\$15.00
Energy Charge @ cents/kWh	\$0.05415	\$0.05328
<u>Summer Rates (June - Sept)</u>		
Demand Charge @ \$/kW	\$15.00	\$17.00
Energy Charge @ cents/kWh	\$0.06063	\$0.06033

The demand charge shall be based upon the maximum integrated kilowatt load determined by the meter for the billing monthly billing period, and will be Either a., b., or c., whichever is higher:

- a. The maximum demand occurring the billing period
- b. 65 percent of the highest demand established for bills in the previous 23 months
- c. 100 KW

The monthly bill will be as follows for accounts disconnected from service:

Customer Charge + Demand, including b) or c) of the demand charge, applicable for 23 months following disconnection of service + Energy Charge + All Riders (as applicable) + Service Fees (as applicable) + Sales Tax (if applicable).

For Accounts that are metered at Primary voltage but take service from multiple city owned secondary transformers there shall be a monthly \$0.170 per KVA facilities charge for the multiple transformer service.

The billed kW demand shall be adjusted when the metered power factor (PF) is less than 95%. The metered KW will then be multiplied by the ratio of (95% / PF%), where PF% is the metered power factor expressed as a percentage.

<b>F. <u>Area Lights</u></b>	Metered	Not Metered
50 Watt, LED, \$/Month	\$8.20	\$10.14

G. PRODUCTION COST ADJUSTMENT, (PCA): ALL RATES INCLUDED HEREIN ARE SUBJECT TO PRODUCTION COST ADJUSTMENT. The Board of Public Works, at its sole option, may include any deviation in costs, either as a credit or adder, to all service under these rates. The adjustment may be calculated in accordance with standard utility policies and shall include adjustment for losses.

Other Terms and Conditions:

1. Payments Due, Disconnection Charges and Deposits Required:

Monthly billed accounts are due by the 10<sup>th</sup> of each month. Delinquent accounts will be subject to a 5% late charge.

All rate schedules will be billed at gross and will be considered delinquent payments after the 10<sup>th</sup> of the month. Customers who have not paid their utility bills by the 10<sup>th</sup> of the month shall receive, in writing, a disconnect notice under the procedures of the Nebraska State Statutes.

Applicable service charges, whether disconnect is actually made or not, for non-payment of bill shall be a \$60.00 service charge for Monday through Friday 8:00 AM – 5:00 PM and \$120.00 service charge for after hours, weekends and holidays.

**Disconnects and reconnections by the same customer made before a 12-month period from the disconnect request shall carry a service charge of all monthly Customer and Demand charges and fees for the months during the disconnection before re-reconnection is performed.**

The utility service deposit will be \$100.00 for owners of residential properties. All other rentals, **apartments and small commercial accounts require a \$250.00 deposit. For larger services the deposit shall be 1.5 times the average of the last 12 months of typical use billing.**

II. Customers Beyond City Limits

Service Beyond Corporate Limits General Rules

The City of Broken Bow, Custer County, Nebraska, by resolution of its Board of Public Works shall have the power and authority to contract with any person, persons, association or corporation, to sell electric current for light, heat and power purposes beyond its corporate limits when, in the judgment of its board of public works, it is beneficial to the city to do so. The cost or expense of extending the electric service lines beyond city borders shall be paid by the customer or, subject to the provisions of the statute by the city. For furnishing electric service beyond its corporate limits, subject to the above conditions, said city, through its board of public works, may establish rates with such person, persons, association or corporation, including municipalities, without regard to the rates specified in the foregoing schedule; provided, however, that the rate made shall be uniform so far as it affects the users of equal amounts of current under such contracts under similar conditions.

III. Discrimination

Section 1. No electric current shall be furnished to any customer other than as provided in this section, and there shall be no discrimination in rates as between customers using equal amounts of current for the same purpose under the same conditions.

Section 2. That the appropriate state and local sales tax be billed to all customers.

Section 3. That this ordinance shall take effect and be in force with the January 2019 Meter readings.

Section 4. All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

Section 5. This ordinance shall be in full force and effect from and after its approval and publication as provided by law.

Passed and approved this 8<sup>th</sup> day of January 2019.

\_\_\_\_\_  
Jonathon Berghorst, Mayor

ATTEST:

\_\_\_\_\_  
Stephanie M. Wright, City Clerk

Return to Agenda

**RESOLUTION 2019-1**

**RESOLUTION AUTHORIZING PAYMENT #14 TO  
JEO CONSULTING GROUP, INC.**

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF BROKEN BOW, NEBRASKA:

WHEREAS, JEO Consulting Group, Inc. has submitted Pay Request No. 14 for work performed for completed work of Task 1 – SWIF Development through December 14, 2018; and

WHEREAS, JEO Consulting Group, Inc. is entitled to a payment of \$83.00 for the Broken Bow Flood Risk Reduction.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of Broken Bow, Nebraska: to authorize the City to sign all necessary documentation for payment and pay JEO Consulting Group, Inc. \$83.00.

PASSED AND APPROVED this 8<sup>th</sup> day of January, 2019.

\_\_\_\_\_  
Jonathon Berghorst, Mayor

ATTEST:

\_\_\_\_\_  
Stephanie M. Wright, City Clerk

(S E A L)



Invoice

December 19, 2018  
Project No: R171495.00  
Invoice No: 106973  
Invoice Amount: 83.00

City of Broken Bow  
PO Box 504  
314 So. 10th Avenue  
Broken Bow, NE 68822

Project Manager Joshua Johnson  
Project R171495.00 Broken Bow Flood Risk Reduction  
**Professional Services through December 14, 2018**  
Refer to attached Progress Report

	Contract Amount	Percent Complete	Billed-to-Date	Previous Billing	Current Billing
<b>Lump Sum Phase(s)</b>					
Task 2 - Levee ROW Determination	\$8,500.00	100 %	\$8,500.00	\$8,500.00	0.00
Task 3 - Railroad Levee EAP	\$7,500.00	94 %	\$7,069.00	\$7,069.00	0.00
Task 4 - Programmatic Recommendations	\$10,000.00	100 %	\$10,000.00	\$10,000.00	0.00
<b>Hourly to a Maximum Phase(s)</b>					
Task 1 -SWIF Development	\$55,000.00		\$27,180.75	\$27,097.75	\$83.00
<b>Total</b>	<b>\$81,000.00</b>		<b>\$52,749.75</b>	<b>\$52,666.75</b>	<b>\$83.00</b>
<b>Total Amount Due Upon Receipt</b>					<b>\$83.00</b>

Email Invoice to: clerk@cityofbrokenbow.org  
Email Invoice to: rcallan@lnrd.org



# Monthly Progress Report

**PROJECT** | Broken Bow Flood Risk Reduction Project SWIF-EPP

**JEO PROJECT NO.** | 171495.00

**DATE PREPARED** | December 18, 2018

- 1. Work Completed During Current Period (December 2018)**
  - Coordinate with USACE regarding railroad tie-back levee EAP approval
  - Submit finalized programmatic flood risk reduction recommendations
  
- 2. Planned Work for Next Period (January 2019)**
  - Upon EAP approval, request USACE reassessment of levee system rating
  - Identify next steps based upon EAP approval
  
- 3. Project Schedule**
  - Project is proceeding according to schedule set forth by USACE
  
- 4. Information Needed from the City**
  - None
  
- 5. Next Meeting(s)**
  - None