

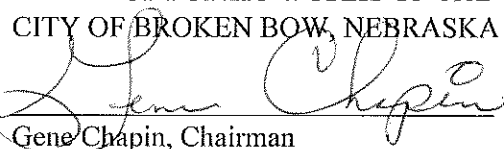
**Broken Bow Municipal Utilities
Non-Payment of Bill Policy**

All property owners and renters that reside within the Broken Bow Municipal Utilities (BBMU) service area, that do not pay their bill in full on the property by 5:00 p.m. the day before disconnect day, will be disconnected on disconnect day. If the property owner or renter has moved to another address within the BBMU service area, and they have not paid on the property they moved out of, they will be disconnected at their current address. Should service become disconnected they will be subject to paying additional service charges and service deposits. If the customer waits until disconnect day to pay the bill they will be subject to the applicable service charges and service deposits regardless of if their services have been disconnected or not. Broken Bow Municipal Utilities will **no longer** allow for a payment extension of up to three working days after disconnect day. In special cases payment arrangements can only be made with approval from the City Administrator.

All landlords that operate rentals within the BBMU service area shall be ultimately responsible for the payment of any outstanding balances following the application of all renter deposits. The landlord shall have until the 10th of the following month to settle all accounts or make payment arrangements with BBMU to settle all existing balances remaining on the rental account. Landlords shall be given notice of such action via mail. Failure to pay the balance of the account on a rental property shall cause service of the landlord's residence to be disconnected immediately following the deadline noted above. If the landlord does not reside within the BBMU service area, services to the rental property shall be disconnected until the outstanding balance is paid in full.

Broken Bow Municipal Utilities reserves the right to file liens and take legal action necessary to collect any outstanding balances and may withhold service to a property if an unpaid balance exists.

Passed and approved the 23th day of March, 2016.

BOARD OF PUBLIC WORKS OF THE
CITY OF BROKEN BOW, NEBRASKA

Gene Chapin, Chairman